




Republic of the Philippines  
Department of Education  
Region IX, Zamboanga Peninsula  
**SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE**



**Division Memorandum**  
No. 105, s. 2021

**TO :** Public Schools District Supervisors  
School Principals/Heads of Public Elementary Schools  
Regular and Contractual MEP Teachers  
District MEP Coordinators  
All Other Concerned

**FROM :**  **MA. LIZA R. TABILON EdD, CESO V**  
Schools Division Superintendent

**SUBJECT :** **DIVISION RETOOLING OF SCHOOL HEADS AND IMPLEMENTERS OF MADRASAH EDUCATION PROGRAM AND ALIVE IN ALS CUM 2ND PRAISE AWARDS 2021**

**DATE :** November 25, 2021

1. Pursuant to DepEd Order No. 9, s. 2002 or Establishing the Program on Awards and Incentives for Service and Excellence (PRAISE) in the Department of Education, the Revised Policies on Employees Suggestions and in consonance with the Civil Service Commission (CSC) issuance MC No. 1, 2001, and DepEd Order No. 41, s. 2017 entitled, "**Policy Guidelines on Madrasah Education Program (MEP) in the K to 12 Basic Education Program**", the policy that provide Muslim learners with appropriate and relevant educational opportunities, and integrate content and competencies which are according to their interests and cultures.
2. In the implementation of these programs, this Schools Division as part of its rewards and recognition system – **Nurturing Optimum Recognition of Transformative Excellence (NORTE)** the Curriculum Implementation Division (CID)-Madrasah Education Program (MEP) will conduct the, "**DIVISION RETOOLING OF SCHOOL HEADS AND IMPLEMENTERS OF MADRASAH EDUCATION PROGRAM AND ALIVE IN ALS CUM 2ND PRAISE AWARDS 2021**" on December 16, 2021, at Mibang Hotel, Dipolog City, with the following purposes stated under:





Republic of the Philippines  
Department of Education  
Region IX, Zamboanga Peninsula  
**SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE**

- a. Provide opportunities to MEP & ALS-ALIVE administrators and implementers to have a deeper understanding about DepEd Order No. 41, s. 2017 – Policy Guidelines on MEP in the K to 12 Basic Education Program and DepEd Order No. 25, s. 2021;
  - b. Capacitate teachers on the Refined Elementary Madrasah Curriculum (REMC), Division-Based ALIVE in ALS Implementing Rules and Regulations (IRR), Updates of Madrasah Education Program (MEP) and MEP Task Force functions and responsibilities;
  - c. Orient participants on the Division initiated Literacy, Livelihood & Employment for ALS Learners & Detainees (LEAD) and Enhanced Mentor, Orient & Advocate (MOA) Programs;
  - d. Recognize regular MEP teachers, ALS-ALIVE Implementers & District MEP Coordinators' accomplishments & excellent performances through MEP Praise Awards 2021.
3. The search for the Outstanding MEP & ALS-ALIVE Best Practice, ALS-ALIVE, Regular & Contractual MEP Teachers to be awarded during the **2<sup>nd</sup> MEP & ALIVE in ALS PRAISE AWARDS 2021** shall be based on the guidelines. The Cluster-District Selection Committee (CDSC) shall submit to the Schools Division Office their signed ranking list of all the categories as the case may be on or before December 9, 2021 with their nominees' portfolio. The CDSC shall conduct the preliminary evaluation on the veracity and authenticity of submitted documents. *(see attached Guidelines in the Search for Outstanding MEP & ALS-ALIVE Best Practice, ALS-ALIVE, Regular & Contractual MEP Teachers)*
  4. The Division Selection Committee (DSC) shall be headed by ASDS Ma. Judelyn J. Ramos, with ASDS Judith V. Romaguera Vice-Chairperson, the CID-Chief Dr. Lilia E. Abello, Division ALS Focal Dr. Leynie Boy G. Bellino and Division MEP Focal/EPISA Yusoph A. Dauh as the members. The DSC shall pronounce the Division Outstanding MEP & ALS-ALIVE Best Practice, ALS-ALIVE, Regular & Contractual MEP Teachers during the **2<sup>nd</sup> MEP & ALIVE in ALS PRAISE AWARDS 2021**.
  5. Participants to the said activity are the PSDSSs, PICDs, Cluster MEP Heads, District MEP Coordinators, Best Practice Awardees, LGU/BLGU Awardees, 6<sup>th</sup> MUSABAQA winners and coaches of this division. Facilitators, Division TWGs and Participants are required to wear their Muslim Attire during the night of 2<sup>nd</sup> MEP & ALIVE in ALS Praise Awards 2021 on December 16, 2021. The event will start at 7:00 PM at the same venue.
  6. The participants are expected to be at the venue on December 16, 2021 at 8:00 AM. Morning Snacks will be the first meal to be served. Check out of participants will be on December 17, 2021 at 12:00 NN. Prior to the said activity, a pre-planning activity,





Republic of the Philippines  
Department of Education  
Region IX, Zamboanga Peninsula  
**SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE**

---

debriefing and orientation of Program Management Team, Learning facilitators, Technical Hosts, Its and Officers of the Day shall be conducted on November 29, 2021 (Monday, 8:00AM) at Sta. Cruz Elementary School, Liloy I District.

7. Traveling Expenses relative to the conduct of the said activity of the Division personnel, PSDSs and PICDs shall be charged against **GAS-CID Fund**, while board and lodging, supplies and materials shall be charged against **Division MEP Program Support Funds (PSF) 2021**. Traveling and other incidental expenses of the Facilitators, Division TWGs and participants shall be charged to **School MOOE/Local Fund** subject to the usual government accounting and auditing rules and procedures.
8. For more information and inquires, all concerned may contact Yusoph A. Dauh, EPS II-ALS / Division MEP Focal Person on Mobile Number 09355134291 or through email address: [yusophdauh001@deped.gov.ph](mailto:yusophdauh001@deped.gov.ph)
9. For widest dissemination and compliance.

---

*YAD/Division Retooling of MEP & ALS-ALIVE Administrators & Implementers Case PRAISE AWARDS 2021/CID-MEP/DM004-2021/112521*

N-avigating  
O-pportunities to  
R-ecengineer for  
T-ransformation &  
E-mpowerment



Capitol Drive, Estaka, Dipolog City, 7100  
Tel No.: (065) 212-5843  
e-mail address: [zn.division@deped.gov.ph](mailto:zn.division@deped.gov.ph)



"Be and Do Much Better Each Day  
with a  
Sense of Urgency"



Republic of the Philippines  
Department of Education  
Region IX, Zamboanga Peninsula  
**SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE**

**TRAINING MATRIX**  
**DIVISION RETOOLING OF SCHOOL HEADS AND IMPLEMENTERS OF MEP & ALS IN ALIVE CUM 2<sup>ND</sup> PRAISE AWARDS**  
**2021**

**December 16-17, 2021**  
**Mibang Hotel, Dipolog City, ZN**

<b>TIME</b>	<b>DAY 1 (Dec. 16)</b>	<b>DAY 2 (Dec 17)</b>
7:30AM – 8:00AM		<b>MOL</b>
8:00AM – 9:00AM	<b>OPENING PROGRAM</b>	<b>Presentation of PIR Outputs per Cluster MEP Heads</b> (10mins per presentation)
9:00 AM – 10:00 AM	Inter-Faith Dialogue <b>Alfie Ontong</b> PIC, Sirawai II District	<b>OPEN FORUM / CLOSING PROGRAM</b>
10:00 AM - 11:00 AM	<b>MEP Overview</b> <b>Dr. Hyster Halasan</b> ESP III, Osukan ES	
11:00AM – 12:00 NN	<b>REMC &amp; ALIVE Enhanced K-10 Curriculum</b> <b>Nemia Piladas</b> ESP II, Pacuhan ES Salug III District	<b>HOME SWEET HOME</b>
12:00 NN-1:00PM	<b>LUNCH BREAK / PRAYER TIME</b>	
1:00 PM – 2:00 PM	<b>PROGRAMS FOR MUSLIM LEARNERS</b> (DO No. 41, s. 2017) <b>Dr. Amy Sappal</b> PICD, Salug III	

**N**-avigating  
**O**-pportunities to  
**R**-ecognize for  
**T**-ransformation &  
**E**-mpowerment



Capitol Drive, Estaka, Dipolog City, 7100  
Tel No.: (065) 212-5843  
e-mail address: zn.division@deped.gov.ph



**"Be and Do Much Better Each Day**  
with a  
Sense of Urgency"



Republic of the Philippines  
Department of Education  
Region IX, Zamboanga Peninsula  
**SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE**

2:00PM – 3:00PM	<b>ZN MEP TASK FORCE ROLES &amp; FUNCTIONS</b> Rhamawia Yusop ESHT II, Palandok ES Bacungan II
3:00 PM - 3:30 PM	<b>WELLNESS BREAK/ PRAYER TIME</b>
3:30 PM – 4:30 PM	<b>EMOA Program Launching</b> Yusoph A. Dauth EPSA/DAC
4:30PM – 5:00PM	<b>JUDGING FOR THE DIVISION MEP &amp; ALIVE in ALS BOOTH</b>
5:00 PM – 6:30PM	<b>Preparation for the 2<sup>nd</sup> MEP &amp; ALS-ALIVE PRAISE AWARDS 2021/DINNER/PRAYING TIME</b>
7:00 PM-10:00 PM	<b>2<sup>nd</sup> MEP &amp; ALS-ALIVE PRAISE AWARDS 2021</b>
<b>TECHNICAL HOST</b>	<b>GEORGE B. LUBRIDO MARY ROSE L. MACO SALPHIA L. HAMBALI</b>
<b>OFFICER OF THE DAY</b>	<b>MUTCHA A. AMILUSIN HERMA M. USMANI SARAH ALIACBAR SUMAYYA ABUBAKAR</b>

Navigation  
Opportunities to  
Re-engineer for  
Transformation &  
E-governance



Capitol Drive, Estaka, Dipolog City, 7100  
Tel No. : (065) 212-5843  
e-mail address: zn.division@deped.gov.ph



"Be and Do Much Better Each Day  
with a  
Sense of Urgency"

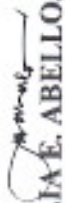


Republic of the Philippines  
Department of Education  
Region IX, Zamboanga Peninsula  
**SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE**

Prepared by:

  
**YUSOPH A. DAUH**  
EPS II - ALS  
Division MEP Focal

Recommending Approval:

  
**LILJA E. ABELLO, EdD**  
Chief, CID

APPROVED:

  
**MA. LIZAR. TABILON EdD, CESO V**  
Schools Division Superintendent

YAD:Division Virtual PIR Cum ANSET 2021 Training Matrix CID-MEP-092721

N-otifying  
O-pportunities to  
R-e-engage for  
T-ransformation &  
E-mpowerment



Capitol Drive, Estaba, Dipolog City, 7100  
Tel No.: (065) 212-5843  
e-mail address: zn.division@deped.gov.ph

**TRAINING MATRIX**



"Be and Do Much Better Each Day  
with a  
Sense of Urgency"



Republic of the Philippines  
Department of Education  
Region IX, Zamboanga Peninsula  
**SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE**

---

**GUIDELINES IN THE SEARCH OF OUTSTANDING ALS-ALIVE, REGULAR AND CONTRACTUAL MADRASAH EDUCATION PROGRAM TEACHER**

1. The search is open to all ALS-ALIVE and MEP teachers both with plantilla item and those who are in Contract of Service status who have served the department for at least three (3) years.
2. Screening of nominees will be done in the following levels and schedule:

District Level –	December 3, 2021
Cluster-District Level –	December 6, 2021
Division Level –	December 9, 2021
3. There shall be one (1) entry for each category (ALS-ALIVE, regular & contractual MEP teacher) per Cluster-District level.
4. The District MEP Screening Committee (DsMSC) shall be composed of the Public Schools District Supervisor/Principal In-Charge of the District, Cluster-District MEP Head, District MEP Coordinator and MEP Implementing School head. The Division MEP Screening Committee (DMSC) shall be composed of the Assistant Schools Division Superintendent, Chief of Curriculum Implementation Division, Division ALS Focal, and Division MEP Focal.
5. Awarding Ceremonies for the District and Cluster-District levels shall not be later than the Division Awarding. Division Winners shall be awarded plaques and certificates of recognition during the **2nd Division MEP and ALIVE in ALS PRAISE AWARDS 2021**.
6. Only the cluster-district winner's document shall be submitted to the Division office for the Division Screening Committee.
7. An ALS-ALIVE and MEP teachers who is serving as district MEP coordinator shall opt to choose the category in his/her application for the search. Application for two categories and previously awarded as Outstanding ALS-ALIVE, regular and contractual MEP teacher are not allowed.





Republic of the Philippines  
Department of Education  
Region IX, Zamboanga Peninsula  
**SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE**

---

**IDENTIFICATION OF PROMISING AND EFFECTIVE  
MADRASAH EDUCATION PROGRAM (MEP) BEST PRACTICES**

**A. What are practices?**

Practice is commonly defined as a methodology, approach, process, or activity to achieve a purpose.

For development workers, practice is a set of meaningfully organized activities used to achieve a desired result. The practice has related steps that are followed sequentially, with consistency.

- B.** There shall be three (3) entries per Cluster-District level to be submitted to Division MEP Screening Committee (DMSC) attached are the documents and signed Cluster-District Nomination Form. *(see attached Cluster-District Nomination Form)*

**C. What are School Practices?**

School practices are activities, processes and methods employed by educators in different aspects of education, including student assessment, classroom instruction, teacher training, curriculum development, management of school resources and stakeholder relations, to achieve desired results in student performance.

**D. How does the quest for a Best Practice start?**

It starts with advocacy. The search process starts with the approval of the division memorandum by Schools Division Superintendent of the Best Practices Guidelines to the MEP and ALIVE in ALS implementing districts, which then recommends it to the schools for utilization.

Upon receipt, the School Divisions are enjoined to organize the Division MEP Screening Committee (DMSC) that shall take charge of the search, evaluation and certification of Best Practices to be awarded during the **2<sup>nd</sup> Division MEP and ALIVE in ALS PRAISE AWARDS 2021**.

The committee shall be the advocate of the Best Practices program. It shall initiate activities to develop awareness of, heighten interest in, and disseminate information about the program.

A Best Practice may come from two (2) sources: (1) a practice proposed by the school or district with a CONCEPT PAPER for evaluation, confirmation and approved by the Public Schools District Supervisor or Principal In-Charged of the District; (2) an on-going practice by the school or district with an approved CONCEPT PAPER which was identified either by the Division MEP Focal (DMF), Public Schools District Supervisor or Principal In-Charged of the District during their







Republic of the Philippines  
Department of Education  
Region IX, Zamboanga Peninsula  
**SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE**

---

respective supervisory visits. A Practice obtained from a literature review is not covered by this model, which aims to capture only the best of actual school or district practices.

**E. How can school or district-based practices (promising, effective and best) be confirmed?**

Schools or districts which want to nominate their own Best Practice and have it confirmed, certified and with an approved concept paper by their Public Schools District Supervisor or Principal In-charge of the District. If the application is accepted, the district may send the members of the Cluster-District MEP Screening Committee (CDMSC) for a preliminary assessment of the practice. If the committee finds some deficiencies, they may provide technical assistance to remove such deficiencies. If the practice is found to be creditable, the committee recommends its certification to the Cluster Head Public Schools District Supervisor being the chairperson of the CDMSC. Subsequently, the committee conducts a formal evaluation of the practice using the *Worksheet Rating of a MEP/ALIVE in ALS Best Practice for School Year 2021-2022* attached to this memorandum.

The CDMSC conducts interviews, observations, and analysis of documents and artefacts. The evidences obtained are then used by the CDMSC in evaluating whether or not the practice shall be recommended to the Division MEP Screening Committee (DMSC) as an entry for the **2<sup>nd</sup> Division MEP and ALIVE in ALS PRAISE AWARDS 2021**.

What must be done with a practice that is not confirmed? Since the purpose of the program is not merely to evaluate but to improve the practice, the DsMSC should share the findings with the developers of the practice in order to help them improve the practice.

**F. What is the role of Cluster Head PSDS, PSDS or PICD in the quest for a Best Practice?**

District MEP Task Force (DMTF), because of their frequent supervisory visits, can look for promising practices. Once a Best Practice is identified, they should immediately initiate the nomination process. With the technical assistance from the Cluster-District MEP Screening Committee (CDMSC), the practice can fine-tuned and can be recommended to the Cluster Head PSDS for assessment, confirmation and approval so that it can be recommended as an entry for the **2<sup>nd</sup> Division MEP and ALIVE in ALS PRAISE AWARDS 2021**.

PSDS or PICD, however, can also play an active role in the production of a Best Practice, and not merely be the one who evaluates and identifies it. As subject specialists they can work collaboratively with teachers in designing and developing





Republic of the Philippines  
Department of Education  
Region IX, Zamboanga Peninsula  
**SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE**

---

practitioner-friendly innovations to address pressing school or district problems and in the crafting of the required CONCEPT PAPER, which serves as the prime artefact.

**What are the possible criteria in identifying Best Practice?**

**1. Effectiveness**

- Has succeeded in fulfilling the objectives for which the objective has been designed;
- Addresses a significant educational need, problem or opportunity; and
- Achieves objectives with affordable resources (time, money, manpower, materials and equipment, etc)

**2. Sustainability**

- Has demonstrated capacity to maintain and improve its level of efficacy overtime;
- Uses easily and readily available human, physical and technical resources; and
- Highly adaptable to users in various situations and environments

**3. Transferability**

- Has been adopted already by other users with success;
- Is fully documented from inception to completion;
- Does not require a new set of competencies on the part of the adopters

**4. Acceptability**

- Is user-friendly; methodology is simple; support materials are easy to use;
- Easily fits the existing administrative structure of the systems; and
- In keeping with existing educational policies, rules and regulations

The above suggested criteria should first be ascertained and inquired from the users and implementers, to include the assigned weights (rank and percentage) per criterion that may total to 100 percent. Otherwise, it will not be owned, always vulnerable to questions and suspicions. With the users'/implementers' participation in its identification, system-ownership will be had, and can guide the process of practice documentation, selection and confirmation.





Republic of the Philippines  
Department of Education  
Region IX, Zamboanga Peninsula  
**SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE**

**Division MEP & ALIVE in ALS Booth Competition**

<b>Description</b>	A booth is a stall for the display of performance outputs and goods. Cluster-Districts Booth will be put up by the different MEP & ALIVE in ALS clusters that will showcase their best practices in the implementation of the Madrasah Education Program & ALIVE in ALS program (profile, best practices, outputs, special features/activities conducted in line with the implementation of the program) This will serve as an advocacy of the clusters and provide unique opportunity that will generate extra interest and publicity of the two culture-sensitive programs. Displaying of cluster products will be included in the booth (foods, products, arts and cultures and promotion of tourism).
<b>Theme</b>	<b>“MEP &amp; ALIVE in ALS: Bridging Gap Towards Peace and Progress”</b>
<b>Objectives</b>	This category aims to showcase the skills of the MEP learners to: <ol style="list-style-type: none"><li>1. Display the different best practices of the clusters in the implementation of the MEP &amp; ALIVE in ALS program;</li><li>2. Serve as an advocacy of the cluster about the programs; and</li><li>3. Provide information hub on the roadmap of MEP &amp; ALIVE in ALS program.</li></ol>
<b>Materials</b>	<ul style="list-style-type: none"><li>• The booth will have an specific measurement of (considering the size, space, uniformity of structure, length, width and height)</li></ul>

**1. Mechanics**

- 1.1 The Cluster-Districts entering the exhibition should have their display set up for the whole duration of the **2<sup>nd</sup> Division MEP and ALIVE in ALS PRAISE AWARDS 2021**.
- 1.2 The decorations should remain within the booth parameter.
- 1.3 The booth should be man by two (2) participants composed of MEP & ALIVE in ALS teachers and a district MEP Coordinator as a coach during the events presenting highlights of the cluster MEP & ALIVE in ALS implementation.
- 1.4 The best practices, complete MEP & ALIVE in ALS data, instructional materials, outputs, profiles, special features, activities conducted in line with MEP & ALIVE in ALS must be displayed and captured in the booth.





Republic of the Philippines  
Department of Education  
Region IX, Zamboanga Peninsula  
**SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE**

- 1.5 The products (*optional*) shall be included in the booth (foods, products, arts and cultures).
- 1.6 The materials used in the booth are responsibility of each cluster-district.
- 1.7 The winner shall be chosen according to the competition rules and guidelines.
- 1.8 The Top Three (3) best Division MEP & ALIVE in ALS booths shall be proclaimed as 1st, 2<sup>nd</sup>, and 3<sup>rd</sup> Placer. They shall be awarded with plaques of recognition.

## 2. Criteria for Judging

Creativity & Originality	20%
Content/Informative	25%
Congruency/ Captures the theme	25%
Booth's staff enthusiasm, friendliness & interaction with attendees	10%
Follow competition rules	10%
Over-all Impact	10%
<b>Total</b>	<b>100%</b>

### 1. Rubric

CRITERIA			
	(20 pts)	(6-15 pts)	(1-5 pts)
<b>1. Creativity &amp; Originality (20%)</b>	The booth is original and/or creatively done, unique in presentation and very efficient use of resourcefulness	The booth is fairly creatively done, and somewhat efficient use of resourcefulness	Not original, not creative, easy to pass by. No evidence of efficient use of resources.
<b>2. Content / Informative (25%)</b>	Types and quantities of educational materials are evident and excellent The outputs are exceptional and/or in quality appearance. Provided with varied information.	Educational Materials displayed is enlightening. The outputs are remarkable but provided minimal information.	Limited displayed of educational materials, outputs
<b>3. Congruency / Captured the Theme (25%)</b>	The booth concept or presentation is relevant and significant to the theme and celebration.	Booth concept or presentation is slightly relevant to the theme and celebration.	The booth concept and presentation is not relevant and not significant to the theme and celebration
<b>4. Booth's staff enthusiasm, friendliness and interaction with attendees (10%)</b>	Manifest keenness, responsiveness and collaboration of booth's staff with attendees. Give clear and concise information about the MEP & ALIVE in ALS Program implementation conducted in the region	Booth's staff gives alertness in responding to the queries of the attendees but only give minimal information on MEP & ALIVE in ALS Program implementation conducted in the region.	The staff shows lesser interest in attending to the attendees. No evident of collaboration with visitors of the booth.





Republic of the Philippines  
Department of Education  
Region IX, Zamboanga Peninsula  
**SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE**

<b>Follow competition rules (10%)</b>	The mechanics, guidelines and rules in the competition for Cluster-Districts Booth is strictly followed.	Some indicators in the mechanics, guidelines and rules in the competition for Cluster-Districts Booth is not observed or followed	Competition Rules is not followed or evident in the put up of Cluster-Districts Booth.
<b>6. Over-all Impact (10%)</b>	Bearing of Comprehensiveness uniqueness and completeness of the Cluster-Districts booth is excellent as a whole	Bearing the Cluster-Districts booth is admirable as a whole.	Bearing of the Cluster-Districts booth is merely presentable as a whole.





Republic of the Philippines  
Department of Education  
Region IX, Zamboanga Peninsula

**SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE**

**SEARCH FOR OUTSTANDING ALS-ALIVE/REGULAR/CONTRACTUAL  
MADRASAH EDUCATION PROGRAM (MEP) TEACHER**

Name : \_\_\_\_\_

Score: \_\_\_\_\_

School : \_\_\_\_\_

District: \_\_\_\_\_

CRITERIA	MAXIMUM POINTS	REFERENCE	MOV's	POINTS																				
<b>INSTRUCTIONAL COMPETENCE (40)</b>																								
<b>1.1 Teaching Competence (20)</b>																								
Teaching Competence (average rating for the last 3 rating Periods) – 10  4.5 – 5.00 = 10 4.4– 9            3.9= 4 4.3= 8            3.8= 3 4.2= 7            3.7= 2 4.1= 6            3.5 & 4.0= 5            below= 1	10		Any of the following documents as proof: Certification, IPCRF,																					
Serve as organizer and coordinator to relevant committee for the improvement of teaching competence. *Minimum service of 2 years <table border="1"> <tr> <td>Level</td> <td>Chair</td> <td>Vice</td> <td>Member</td> </tr> <tr> <td>National</td> <td>5</td> <td>5</td> <td>5</td> </tr> <tr> <td>Region</td> <td>4</td> <td>4</td> <td>4</td> </tr> <tr> <td>Division</td> <td>4</td> <td>3</td> <td>2</td> </tr> <tr> <td>District</td> <td>3</td> <td>2</td> <td>1</td> </tr> </table> *Additional 1 point for every handled Coordinator/ area. Total score should not be more than 5 pts.	Level	Chair	Vice	Member	National	5	5	5	Region	4	4	4	Division	4	3	2	District	3	2	1	5	MEC #10, s. 1979	Any of the following documents as proof: SLE, narrative report with attachments, training matrix, approved proposal, pictorials, program, attendance	
Level	Chair	Vice	Member																					
National	5	5	5																					
Region	4	4	4																					
Division	4	3	2																					
District	3	2	1																					
Holding Power (Zero dropout rate) Class adviser– data for 3 years Non-adviser- school data for 3 years 0% – 5            3-4% = 2 1% – 4            5-6% = 3 2% = 3            7 & up = 0	5	NCBTS, DO 29, s. 2002	Any of the following documents as proof: Certification, letter form school heads, promotional report																					
<b>1.2 Outstanding Accomplishments (10)</b>																								
1.2.1 Award as outstanding Teacher District = 1 Cluster = 2 Division = 3 Regional = 4	5	DO 66, s. 2007	Any of the following documents as proof: Certification, letter from head of agency / school heads, pictorials, and other																					

N-avigating  
O-pportunities to  
R-engineer for  
T-ransformation &  
E-mpowerment



Capitol Drive, Estaka, Dipolog City, 7100  
Tel No.: (065) 212-5843  
e-mail address: zn.division@deped.gov.ph



"Be and Do Much Better Each Day  
with a  
Sense of Urgency"



Republic of the Philippines  
 Department of Education  
 Region IX, Zamboanga Peninsula  
**SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE**

National = 5						relevant documents.																	
<b>Winning Coach</b> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>Level</th> <th>1st</th> <th>2nd</th> <th>3rd</th> </tr> </thead> <tbody> <tr> <td>National</td> <td>5</td> <td>4</td> <td>3</td> </tr> <tr> <td>Region</td> <td>3</td> <td>2</td> <td>1</td> </tr> <tr> <td>Division</td> <td>1</td> <td>.75</td> <td>.5</td> </tr> </tbody> </table>				Level	1st	2nd	3rd	National	5	4	3	Region	3	2	1	Division	1	.75	.5	5	MEC #10, s. 1979	Any of the following documents as proof: Certification, letter from head of agency / school heads, pictorials, and other relevant documents.	
Level	1st	2nd	3rd																				
National	5	4	3																				
Region	3	2	1																				
Division	1	.75	.5																				

<b>1.3 Creativity / Innovations (10)</b>							
1.3.1 Introduced SIM / Innovations and adopted in School Level – 1 Points District Level – 2 Points Division Level – 3 Points Region Level – 4 Points National Level – 5 Points		5	DO 66, s. 2007	Any of the following documents as proof: Approved SIM / Innovation, Concept Paper, Certification, Completion			
Research conducted. School Level – 1 Points District Level – 2 Points Division Level – 3 Points Region Level – 4 Points National Level – 5 Points		5	DO 66, s. 2007	Any of the following documents as proof: SLE, narrative report with attachments, training matrix, approved proposal, pictorials, program, attendance			
<b>PROFESSIONAL COMPETENCE (30)</b>							
<b>2.1 Education (10)</b>							
Doctoral Degree = 10 CAR in Doctoral = 8 Units in Doctoral = 6 Master's degree = 5 CAR in Master's = 3 Units in Master's = 1		10	DO 66, s. 2007	Any of the following documents as proof: Certification, letter from school heads, promotional report			
<b>2.2 Consultant/Resource Speaker/Facilitator (5)</b>							
2.2.1 Speakership / Consultancy in DepEd accredited agencies: District = 1 Cluster = 2 Division = 3 Regional = 4 National = 5		5	DO 66, s. 2007	Any of the following documents as proof: Certification, letter from head of agency / school heads, pictorials, and other relevant documents.			
<b>2.3 Demonstration Teacher (5)</b>							
2.3.1 Served as Demonstration Teacher: District = 1 Cluster = 2		5	NCBTS	Any of the following documents as proof: Certification, letter from head of agency / school heads,			

N-avigating  
 O-pportunities to  
 R-eengineer for  
 T-ransformation &  
 E-mpowerment



Capital Drive, Estaka, Dipolog City, 7100  
 Tel No.: (065) 212-5843  
 e-mail address: zn.division@deped.gov.ph



"Be and Do Much Better Each Day  
 with a  
 Sense of Urgency"



Republic of the Philippines  
 Department of Education  
 Region IX, Zamboanga Peninsula  
**SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE**

Division = 3 Regional = 4 National = 5			certificate, pictorials, and other relevant documents.	
<b>2.4 Training/Seminar/Workshop/Writeshop/Conference (5)</b>				
2.4.1 Scholarship Programs, short courses, study grants shall be given points according to level and/or Participants in 3 or more training, activities in each level for at least 3 days:  District = 1 Cluster = 2 Division = 3 Regional = 4 National = 5	5		Any of the following documents as proof: Certification, letter from head of agency / school heads, pictorials, and other relevant documents.	
<b>2.5 Publication / Authorship (5)</b>				
2.5.1 Book (divided by number of authors) Article (1 point for each education related article maximum of 4 points: Division/Regional/National	5		Any of the following documents as proof: Certification, letter from head of agency / school heads, pictorials, and other relevant documents.	
<b>COMMUNITY DEVELOPMENT / SERVICES (10)</b>				
<b>3.1 Outreach Activity (5)</b>				
Sponsored / conducted feeding program, tree planting, home visitation program, and similar activities properly documented: Organizer = 5 Member = 2	5	MECS #10, s. 1979 NCBTS	Any of the following documents as proof: Certification, letter from head of agency / school heads, pictorials, and other relevant documents.	
<b>3.2 Networking Linkages (5)</b>				
Sponsored / conducted income generating projects/ programs for school related activities: Organizer = 5 Member = 2	5	MECS #10, s. 1979 NCBTS	Any of the following documents as proof: Certification, letter from head of agency / school heads, pictorials, and other relevant documents.	
<b>PERSONAL CHARACTERISTICS (20)</b>				
Demonstrate positive traits both private and public life.	4	DO 66, s. 2007		
Friendly, compassionate, and tactful.	4	DO 66, s. 2007		
Team-player and has good working rapport with colleagues.	3	DO 66, s. 2007		
Initiates, facilitates, and builds inter-community relations.	3	DO 66, s. 2007		

N-avigating  
 O-pportunities to  
 R-engineer for  
 T-ransformation &  
 E-mpowerment



Capitol Drive, Estaka, Dipolog City, 7100  
 Tel No.: (065) 212-5843  
 e-mail address: zn.division@deped.gov.ph



"Be and Do Much Better Each Day  
 with a  
 Sense of Urgency"





Republic of the Philippines  
 Department of Education  
 Region IX, Zamboanga Peninsula  
**SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE**

Maintains wholesome relations with community stakeholders and local partners.	3	DO 66, s. 2007		
Demonstrates transparency, honesty, accountability, and personal integrity.	3	DO 66, s. 2007		

**Remarks / Comments:**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Accomplished by:**

Signature of Evaluator: \_\_\_\_\_ Date Evaluated: \_\_\_\_\_  
 Name of Evaluator: \_\_\_\_\_ Position: \_\_\_\_\_

**APPROVED:**

**Cluster District Head PSDS**  
 Chairperson  
 Cluster-District MEP Screening Committee (CDMSC)

*YAD/ Outstanding Regular & COS MEP Teacher/CID-MEP/ 112521*

N-avigating  
 O-pportunities to  
 R-engineer for  
 T-ransformation &  
 E-mpowerment



Capitol Drive, Estaka, Dipolog City, 7100  
 Tel No.: (065) 212-5843  
 e-mail address: zn.division@deped.gov.ph



"Be and Do Much Better Each Day  
 with a  
 Sense of Urgency"



Republic of the Philippines  
 Department of Education  
 Region IX, Zamboanga Peninsula  
**SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE**

**SEARCH FOR OUTSTANDING MEP/ALIVE IN ALS BEST PRACTICE**

**CLUSTER-DISTRICT NOMINATION FORM**

**THE SCREENING AND SELECTION COMMITTEE  
 DIVISION LEVEL**

After reviewing the rules and criteria for the **OUTSTANDING MEP/ALIVE IN ALS BEST PRACTICE ENTRIES**, we hereby nominate the following:

MEP	Name of Nominee/Author	School/District
1		
2		
3		
ALS-ALIVE	Name of Nominee/Author	District
1		

We hereby certify that, to the best of our knowledge, the information contained in the accompanying supporting documents are true and correct. Furthermore, the nominees and the undersigned understand that the decision of the Screening and Selection Committee is final and that we agree to abide by it.

**CLUSTER-DISTRICT MEP SCREENING COMMITTEE (CDMSC)**

**CERTIFIED CORRECT:**

\_\_\_\_\_  
 District MEP Coordinator  
 Member

\_\_\_\_\_  
 District MEP Coordinator  
 Member

\_\_\_\_\_  
 District MEP Coordinator  
 Member

**NOTED:**

\_\_\_\_\_  
 Cluster-District MEP Head  
 Co-Chairperson

**NOTED:**

\_\_\_\_\_  
 Cluster Head Public Schools District Supervisor  
 Chairperson

*EAD: Worksheet Rating for MEP Best Practices/CID-MEP/ 112521*

N-avigating  
 O-pportunities to  
 R-engineer for  
 T-ransformation &  
 E-mpowerment



Capitol Drive, Estaka, Dipolog City, 7100  
 Tel No.: (065) 212-5843  
 e-mail address: zn.division@deped.gov.ph



"Be and Do Much Better Each Day  
 with a  
 Sense of Urgency"



Republic of the Philippines  
 Department of Education  
 Region IX, Zamboanga Peninsula  
**SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE**

**SEARCH FOR OUTSTANDING ALS-ALIVE/REGULAR/CONTRACTUAL  
 MADRASAH EDUCATION PROGRAM (MEP) TEACHER**

**CLUSTER-DISTRICT NOMINATION FORM**

**THE SCREENING AND SELECTION COMMITTEE  
 DIVISION LEVEL**

After reviewing the rules and criteria for the **OUTSTANDING ALS-ALIVE/REGULAR/CONTRACTUAL MADRASAH EDUCATION PROGRAM (MEP) TEACHER**, we hereby nominate:

Name of Nominee: \_\_\_\_\_  
 School/District: \_\_\_\_\_

We hereby certify that, to the best of our knowledge, the information contained in the accompanying supporting documents are true and correct. Furthermore, the nominee and the undersigned understand that the decision of the Screening and Selection Committee is final and that we agree to abide by it.

**CLUSTER-DISTRICT MEP SCREENING COMMITTEE (CDMSC)**

**CERTIFIED CORRECT:**

\_\_\_\_\_  
 District MEP Coordinator  
 Member

\_\_\_\_\_  
 District MEP Coordinator  
 Member

\_\_\_\_\_  
 District MEP Coordinator  
 Member

**NOTED:**

\_\_\_\_\_  
 Cluster-District MEP Head  
 Co-Chairman

**NOTED:**

\_\_\_\_\_  
 Cluster Head Public Schools District Supervisor  
 Chairman

*YAD/ Worksheet Rating for MEP Best Practices/CID-MEP/ 112521*

N-avigating  
 O-pportunities to  
 R-eengineer for  
 T-ransformation &  
 E-mpowerment



Capitol Drive, Estaka, Dipolog City, 7100  
 Tel No.: (065) 212-5843  
 e-mail address: zn.division@deped.gov.ph



"Be and Do Much Better Each Day  
 with a  
 Sense of Urgency"



Republic of the Philippines  
Department of Education  
Region IX, Zamboanga Peninsula  
**SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE**

**WORKSHEET FOR RATING A BEST PRACTICE IN MADRASAH EDUCATION PROGRAM (MEP) ALIVE in ALS PROGRAM FOR SCHOOL YEAR 2021 – 2022**

Author: \_\_\_\_\_  
School: \_\_\_\_\_  
District: \_\_\_\_\_

Rating: \_\_\_\_\_  
School ID: \_\_\_\_\_

Title of Best Practice:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Criteria and Indicators	Assigned Weight	Assessor's Rating
<b>A. Effectiveness</b>		
1. Has succeeded in fulfilling the objective for which the practice was designed	10	
2. Addresses a significant need, problem or opportunity on Muslim/Madrasah education	10	
3. Is based on sound educational theory, concepts and principles	10	
4. Achieve objectives with minimum resources (time, money, manpower, materials, equipment, etc.)	10	
<u>Sub-total</u>	<b>40</b>	
<b>B. Sustainability</b>		
1. Has demonstrated capacity to maintain and improve its level of efficacy overtime	10	
2. Uses easily available human and physical resources	10	
3. Is highly adaptable to users in various situations and environments	10	
<u>Sub-total</u>	<b>30</b>	
<b>C. Transferability</b>		
1. Has been adapted already by other users with success	3.4	
2. Is fully documented from inception to completion	3.3	
3. Does not require a new set of competencies on the part of the adaptors	3.3	
<u>Sub-total</u>	<b>10</b>	
<b>D. Acceptability</b>		
1. Is user-friendly; methodology is simple, support materials are easy to use	6.7	
2. Easily fits the existing administrative structure of the	6.7	

N-avigating  
O-pportunities to  
R-eengineer for  
T-ransformation &  
E-mpowerment



Capitol Drive, Estaka, Dipolog City, 7100  
Tel No.: (065) 212-5843  
e-mail address: zn.division@deped.gov.ph



"Be and Do Much Better Each Day  
with a  
Sense of Urgency"



Republic of the Philippines  
Department of Education  
Region IX, Zamboanga Peninsula

**SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE**

system		
3. In keeping with existing educational policies, rules and regulations	6.6	
<u>Sub-total</u>	<b>20</b>	
<b>Grand Total</b>	<b>100 %</b>	

**CLUSTER-DISTRICT MEP SCREENING COMMITTEE (CDMSC)**

**CERTIFIED CORRECT:**

\_\_\_\_\_  
District MEP Coordinator  
Member

\_\_\_\_\_  
District MEP Coordinator  
Member

\_\_\_\_\_  
District MEP Coordinator  
Member

**NOTED:**

\_\_\_\_\_  
Cluster-District MEP Head  
Co-Chairman

**NOTED:**

\_\_\_\_\_  
Cluster Head Public Schools District Supervisor  
Chairman

*YAD/ Worksheet Rating for MEP Best Practice/CID-MEP/ 112521*

N-avigating  
O-pportunities to  
R-eengineer for  
T-ransformation &  
E-mpowerment



Capitol Drive, Estaka, Dipolog City, 7100  
Tel No.: (065) 212-5843  
e-mail address: zn.division@deped.gov.ph



"Be and Do Much Better Each Day  
with a  
Sense of Urgency"