



Republic of the Philippines  
Department of Education  
Region IX, Zamboanga Peninsula  
**SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE**

RECORDS SECTION  
Dipolog, Division of Zambo. Norte  
No: \_\_\_\_\_  
DEC 27 2021 By: \_\_\_\_\_  
**RELEASED**

Division Memorandum:  
No. 608, 2021

TO : PUBLIC SCHOOLS DISTRICT SUPERVISORS  
SCHOOL HEADS (ELEMENTARY AND SECONDARY)  
ALL OTHERS CONCERNED

FROM : **MA. LIZA R. TABILON, CESO V**  
Schools Division Superintendent

SUBJECT : CALL FOR APPLICANTS FOR VACANT TEACHING AND NON-TEACHING POSITIONS IN DEPED- ZAMBOANGA DEL NORTE DIVISION

DATE : DECEMBER 20, 2021

1. The Schools Division of Zamboanga del Norte invites all interested and qualified applicants for the following positions:

Vacant Positions	Item Number	School/District Assignment	No. of Items	CSC Prescribed Qualification
School Principal II (Secondary)	SP2-570012-2021	LA LIBERTAD NHS	1	<b>Education:</b> Master's Degree in the fields of Admin., Supervision, Leadership/Management plus 6 doctoral units; <b>Experience:</b> 1 Years as SP I <b>Training:</b> 48 hrs. Relevant Training <b>Eligibility:</b> RA 1080
School Principal II (Elementary)	SP2-570067-2012	DIVISION OFFICE	2	<b>Education:</b> Master's Degree in the fields of Admin., Supervision, Leadership/Management plus 6 doctoral units; <b>Experience:</b> 1 Years as SP I <b>Training:</b> 48 hrs. Relevant Training <b>Eligibility:</b> RA 1080
	SP2-570009-2021			
Master Teacher I (Secondary)	MTCHR1-570124-2018	KATIPUNAN NHS	1	<b>Education:</b> BSED or Bachelor's Degree plus 18 prof. units in Educ. w/ appropriate major; & 18 units for Master's Degree in Education; <b>Experience:</b> 3 Years Relevant Experience; <b>Training:</b> None Required; <b>Eligibility:</b> RA 1080
Master Teacher II	MTCHR1-571723-1998			<b>Education:</b> BEED/BSED or Bachelor's Degree plus 18 prof. units in Educ. w/ appropriate major; & 24 units for

N-avigating  
O-pportunities to  
R-eengineer for  
T-ransformation &  
E-mpowerment



Capitol Drive, Estaka, Dipolog City, 7100  
Tel No.: (065) 212-5843  
e-mail address: zn.division@deped.gov.ph



"Be and Do Much Better Each Day  
with a  
Sense of Urgency"



Republic of the Philippines  
 Department of Education  
 Region IX, Zamboanga Peninsula  
**SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE**

(Elementary)	MTCHR1-571624-1998	KATIPUNAN	3	<b>Master's Degree in Education;</b> <b>Experience:</b> 1 year as MT-I or 4 years as T-III; <b>Training:</b> 4 Hrs. Relevant Training; <b>Eligibility:</b> RA 1080
	MTCHR1-570067-2017	SIOCON		
Head Teacher II (Secondary)	HTEACH2-570026-2012	SINDANGAN NHS	1	<b>Education:</b> At least 24 MA units in the Field of Administration, Supervision, Leadership/ Management; <b>Experience:</b> HT for 1 year; <b>Training:</b> 24 hrs. Relevant Training <b>Eligibility:</b> RA 1080
Head Teacher II (Elementary)	HTEACH2-570052-2020	SINDANGAN SOUTH	1	<b>Education:</b> At least 24 MA units in the Field of Administration, Supervision, Leadership/ Management; <b>Experience:</b> HT for 1 year; <b>Training:</b> 24 hrs. Relevant Training <b>Eligibility:</b> RA 1080
Head Teacher I (Secondary)	HTEACH1-570035-2015	SIBUTAD NHS	1	<b>Education:</b> At least 12 MA units in the Field of Administration, Supervision, Leadership/ Management; <b>Experience:</b> 3 yrs. Teaching Exp. & TIC/OIC for at least 1 year; <b>Training:</b> 24 hrs. Relevant Training <b>Eligibility:</b> RA 1080
Head Teacher I (Elementary)	HTEACH1-570055-2017	LABASON I	1	<b>Education:</b> At least 12 MA units in the Field of Administration, Supervision, Leadership/ Management; <b>Experience:</b> 3 yrs. Teaching Exp. & TIC/OIC for at least 1 year; <b>Training:</b> 24 hrs. Relevant Training <b>Eligibility:</b> RA 1080
Teacher III (Secondary)	TCH3-570131-2015	MANUKAN NHS	1	<b>Education:</b> BSED or Bachelor's Degree w/ 18 Prof. units in Educ. major field of specialization; <b>Experience:</b> 2 Year Relevant Experience <b>Training:</b> None Required <b>Eligibility:</b> RA 1080
Teacher III (Elementary)	TCH3-571801-2020	PIÑAN	5	<b>Education:</b> BEED/BSED or Bachelor's Degree w/ 18 Prof. units in Educ. major field of specialization; <b>Experience:</b> 2 Year Relevant Experience <b>Training:</b> None Required <b>Eligibility:</b> RA 1080
	TCH3-570069-2012	SINDANGAN NORTH		
	TCH3-570499-2021	SIOCON		
	TCH3-571177-2019	SALUG II (REPUB)		
Teacher II (Secondary)	TCH2-570278-2017	BACUNGAN NHS	3	<b>Education:</b> BSED or Bachelor's Degree w/ 18 Prof. units in Educ. major field of specialization; <b>Experience:</b> 1 Year Relevant Experience <b>Training:</b> None Required <b>Eligibility:</b> RA 1080
	TCH2-570284-2012	BALIGUIAN NHS		
	TCH2-570036-2008	SALUG NHS		

N-avigating  
 O-pportunities to  
 R-eengineer for  
 T-ransformation &  
 E-mpowerment



Capitol Drive, Estaka, Dipolog City, 7100  
 Tel No.: (065) 212-5843  
 e-mail address: zn.division@deped.gov.ph



"Be and Do Much Better Each Day  
 with a  
 Sense of Urgency"



Republic of the Philippines  
Department of Education  
Region IX, Zamboanga Peninsula  
**SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE**

Teacher II (Elementary)	TCH2-570140-2011	BALIGUIAN	3	<b>Education:</b> BEED/BSED or Bachelor's Degree w/ 18 Prof. units in Educ. major field of specialization; <b>Experience:</b> 1 Year Relevant Experience <b>Training:</b> None Required <b>Eligibility:</b> RA 1080
	TCH2-572003-1998	LABASON I		
	TCH2-570116-2015	KATIPUNAN II		
Teacher I (Secondary)	TCH1-571982-2012	BACONG NHS	6	<b>Education:</b> BSED or Bachelor's Degree w/ 18 Prof. units in Educ. major field of specialization; <b>Experience:</b> None Required <b>Training:</b> None Required <b>Eligibility:</b> RA 1080
	TCH1-570952-2016	GUTALAC NHS		
	TCH1-570110-2021	ALAM MUDJA SAI NHS		
	TCH1-570242-2020	MALAYAL NHS		
	TCH1-589796-1998	SNAS		
	TCH1-597017-1998	SALUG NHS		
Teacher I (Elementary)	TCH1-595380-1998	LABASON I	6	<b>Education:</b> BEED/BSED or Bachelor's Degree w/ 18 Prof. units in Educ. major field of specialization; <b>Experience:</b> None Required <b>Training:</b> None Required <b>Eligibility:</b> RA 1080
	TCH1-589825-1998	POLANCO I		
	TCH1-594830-1998	SIAYAN III		
	TCH1-570084-2014	ROXAS II		
	TCH1-595761-1998	SALUG II		
	TCH1-595705-1998	SIOCON III		
Nurse I	NUR1-571128-2010	ROXAS I	1	<b>Education:</b> Bachelor of Science in Nursing; <b>Experience:</b> At least 2 years relevant experience; <b>Training:</b> 4 Hrs. relevant training; <b>Eligibility:</b> RA 1080 (Nursing Licensure Exam)
Dentist I	DENT1-570002-1998	SNAS	1	<b>Education:</b> Doctor of dental medicine or dental surgery; <b>Experience:</b> None required; <b>Training:</b> None required; <b>Eligibility:</b> RA 1080 (Dentists Licensure Exam)
Administrative Assistant III	ADAS3-570083-2014	LILROY I	1	<b>Education:</b> Completion of 2 Years College Studies Incl. or Supplemented w/ 12 units in Accounting <b>Experience:</b> 1 Year Relevant Experience <b>Training:</b> 4 hrs. Relevant Training <b>Eligibility:</b> CS Sub Prof

2. Teacher I positions are still subject to follow ranking in the RQA or facilitate transfer of teachers within the DepEd.

3. All documents of interested applicants must be submitted to the respective School Selection Committee (for secondary) and District Selection Committee (for elementary) for assessment of authenticity, completeness and veracity and submit to the Division Office - Personnel Section on or before **January 4, 2022**. (See DepEd Order No. 66, s. 2007 and MEC 10, s. 1979 for the Composition of School/District Selection Committee, whichever is applicable).

N-avigating  
O-pportunities to  
R-eengineer for  
T-ransformation &  
E-mpowerment



Capitol Drive, Estaka, Dipolog City, 7100  
Tel No.: (065) 212-5843  
e-mail address: zn.division@deped.gov.ph



"Be and Do Much Better Each Day  
with a  
Sense of Urgency"



Republic of the Philippines  
Department of Education  
Region IX, Zamboanga Peninsula  
**SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE**

---

4. Applicants are encouraged to submit their organized documents in a folder (See Enclosure 1 to 3).
5. The skills test and interview will be on **January 12-14, 2022**. Applicants are required to bring original copies of documents submitted during the interview and skills test (Skills test and interview schedule may change without prior notice).
6. This memorandum is to be posted in at least three conspicuous places in schools and/or districts.
7. For information, guidance and compliance.

*PERSONNELjrab/Division Memorandum/DM0025-2021/12202021*

N-avigating  
O-pportunities to  
R-e-engineer for  
T-ransformation&  
E-mpowerment



Capitol Drive, Estaka, Dipolog City, 7100  
Tel No.: (065) 212-5843  
e-mail address: zn.division@deped.gov.ph



"Be and Do Much Better Each Day  
with a  
Sense of Urgency"



Republic of the Philippines  
 Department of Education  
 Region IX, Zamboanga Peninsula  
**SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE**

Enclosure No. 1 of DM No. \_\_\_\_\_ s. 2021

**CHECKLIST OF REQUIREMENTS FOR MASTER TEACHERS**  
 (Reference: MECS ORDER NO. 10, S. 1979 and DECS ORDER NO. 57, S. 1997)

Name of Teacher: \_\_\_\_\_

School/District: \_\_\_\_\_

**Instruction:** Initial assessment of documents should be done by the DSC/SSC in the presence of the applicant for the position. A photocopy of this accomplished checklist should be provided to the applicant.

BASIC REQUIREMENTS	Mark a check (/) on the appropriate column.	
	C	NC
A. Omnibus Certification		
B. Fully Accomplished PDS with recent passport-sized picture (CSC Form 212, revised 2017) and work experience sheet which can be downloaded at <a href="http://www.csc.gov.ph">www.csc.gov.ph</a>		
C. One (1) Authenticated PRC License		
D. Performance Rating for the Last Three Years duly signed by Administrative Officer Helen Tangon (SY 2017-2018; SY 2018-2019; 2019-2020)		
E. Latest Service Record signed by HRMO		
F. Duly Authenticated Copy of Transcript of Records		
G. Approved General School Program or SF 7		
<b>DOCUMENTS FOR LEADERSHIP, POTENTIAL and ACCOMPLISHMENT</b>		
<i>a. Introduced any of the following which has been ADOPTED or USED by the school or district.</i> <ul style="list-style-type: none"> <li>Report on the use of the curriculum or instructional materials/effective teaching techniques or strategies/simplification of work/income generating project submitted to the School Head and corroborated by at least 3 teachers with attachments (lesson plans, pictures, outputs, instructional materials, etc.)</li> </ul>		
<i>b. Served efficiently and effectively as subject coordinator, grade chairman for at least 1 year, or as adviser of school publication or organization for 2 years.</i> <ul style="list-style-type: none"> <li>Accomplishment report signed by School Principal and corroborated by at least 3 teachers of the department or grade level with the following attachments (pictures, designation/certification with inclusive dates, school paper for school publication adviser)</li> </ul>		
<i>c. Served as chairman of a special committee* such as curriculum study committee, committee to prepare instructional materials, committee to prepare school program**, and discharged the work efficiently.</i> <ul style="list-style-type: none"> <li>Report of activities as chairman of the committee signed by the School Principal and corroborated by at least three members of the committee with attachments (any applicable MOV such as sample instructional materials, etc)</li> </ul>		
<i>d. Initiated or headed an educational research activity duly approved by the educational authorities either for improvement of instruction, for community development or teacher welfare.</i> <ul style="list-style-type: none"> <li>A copy of a completed research evaluated/accepted by School/District/Division Research Committee, whichever is applicable.</li> </ul>		
<i>e. Coordinator of community project or activity or of a program of another agency or coordinator of a rural service improvement activity in a community such as feeding, nutrition, agro-industrial fairs, etc. at least two years.</i> <ul style="list-style-type: none"> <li>Report signed by the head where said project/activity was conducted corroborated by at least three members of the agency/community/barangay with the following attachments (Certification as coordinator or member where said project/activity, program or schedule of activities, picture, etc.</li> </ul>		
<i>f. Organized/managed an in-service activity or other similar activity at least on the school level.</i> <i>(Note: pax should be teachers or other school personnel)</i> <ul style="list-style-type: none"> <li>Activity/Training Completion Report submitted to the School Principal corroborated by at least 3 teachers with attachments (approved activity/training proposal, training matrix, attendance sheets of participants, pictures)</li> </ul>		
<i>g. Credited with meritorious award achievements such as coach of contestants who receive prizes, commendations or any form of recognition/ Athletic coach of athletes or teams who won</i>		

N-avigating  
 O-pportunities to  
 R-engineer for  
 T-ransformation &  
 E-mpowerment



Capitol Drive, Estaka, Dipolog City, 7100  
 Tel No.: (065) 212-5843  
 e-mail address: [zn.division@deped.gov.ph](mailto:zn.division@deped.gov.ph)



"Be and Do Much Better Each Day  
 with a  
 Sense of Urgency"



Republic of the Philippines  
Department of Education  
Region IX, Zamboanga Peninsula  
**SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE**

<p><b>prizes/Coordinator of Boy Scout or Girl Scout Activities.</b></p> <ul style="list-style-type: none"> <li>• Certificate, plaque or any MOV reflecting the name of the teacher as trainer/coach with the name of contestant/athletes and the prize won; or</li> <li>• Designation as Boy/Girl Scout Coordinator with report of BSP/GSP activity conducted at least in the school submitted to the Principal and corroborated by at least 3 teachers.</li> </ul>		
<p><b>h. Authorship</b></p> <ul style="list-style-type: none"> <li>• A copy of the published book/with ISBN or a copy of the module/storybook quality assured, validated and certified by the Division LRMSD or Division Learning Area Supervisor; or</li> <li>• A copy of newspaper/magazine of wide circulation where authored article on education was published.</li> </ul>		
<p><b>DEMONSTRATION TEACHING</b></p> <ul style="list-style-type: none"> <li>• Certificate of Recognition as Demo Teacher with other MOVs (Lesson Plan utilized in the demonstration teaching, learners' outputs, pictures during the demo, attendance sheets, etc)</li> </ul>		

**C (Complied)** – documents meet the requirements in terms of veracity, authenticity and completeness.  
**NC (Not complied)** – documents do not meet the requirements in terms of veracity, authenticity and completeness.

**AGREEMENT**

All lacking/required documents shall be submitted on or before **December 3, 2021**. If applicant fails to submit the lacking documents on the agreed date, non-compliance shall constitute waiver/withdrawal of application.

Signed on this \_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
Signature over Printed Name of Applicant

\_\_\_\_\_  
Signature Over Printed Name of DSC/SSC  
Chair or Representative

**CERTIFICATION**

**To the HRMPSB:**

This is to certify that the documents of the above-named applicant for MT\_\_ have been screened by this committee and have been forwarded as :

\_\_\_\_ COMPLETE                      \_\_\_\_ INCOMPLETE (failed to comply on the agreed date)

Signed on this \_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
DSC/SSC Chairperson

Members:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Conformé: \_\_\_\_\_  
Applicant's Signature Over Printed Name

Date: \_\_\_\_\_

Note: If applicant fails to sign in the conformé, please state reason, i.e. *failed to appear on the agreed date*. This checklist must be submitted with the folder of the applicant.

N-avigating  
O-pportunities to  
R-eengineer for  
T-ransformation &  
E-mpowerment



Capitol Drive, Estaka, Dipolog City, 7100  
Tel No.: (065) 212-5843  
e-mail address: zn.division@deped.gov.ph



"Be and Do Much Better Each Day  
with a  
Sense of Urgency"



Republic of the Philippines  
Department of Education  
Region IX, Zamboanga Peninsula  
**SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE**

Enclosure No. 2 of DM No. \_\_\_\_ s. 2021

**CHECKLIST OF REQUIREMENTS FOR HEAD TEACHER/SCHOOL PRINCIPAL**  
(Reference: DO No. 42, s. 2007)

Name of Teacher: \_\_\_\_\_ School/District: \_\_\_\_\_

**Instruction:** Initial assessment of documents should be done by the DSC/SSC in the presence of the applicant for the position. A photocopy of this accomplished checklist should be provided to the applicant.

BASIC REQUIREMENTS	Mark a check (/) on the appropriate column	
	C	NC
I. Omnibus Certification		
II. Fully Accomplished PDS with recent passport-sized picture (CSC Form 212, revised 2017) and work experience sheet which can be downloaded at www.csc.gov.ph		
III. One (1) Authenticated PRC License		
<b>REQUIRED DOCUMENT/S PER CRITERION</b>		
<b>A. Performance Rating</b>		
<ul style="list-style-type: none"> <li>• Certification of Performance Rating for the Last Three Years duly signed by Administrative Officer Helen Tangon (SY 2017-2018; SY 2018-2019; 2019-2020)</li> </ul>		
<b>B. Experience</b>		
<ul style="list-style-type: none"> <li>• Latest Service Record signed by HRMO</li> <li>• Latest Approved Appointment</li> </ul>		
<b>C. Outstanding Accomplishments</b>		
<b>a. Outstanding Employee Award</b>		
<ul style="list-style-type: none"> <li>• Certificate of Recognition/Plaque/Trophy and other MOVs of the award received.</li> </ul>		
<b>b. Innovations</b>		
<ul style="list-style-type: none"> <li>• Report of the innovation duly approved by superior DepEd Official/s corroborated by at least 3 Department Heads/Master Teacher teachers stating the positive impact of the innovation in the performance of the school with attachments (project proposal, pictures, sample output of the innovation, etc)</li> </ul>		
<b>c. Research and Development Projects</b>		
<ul style="list-style-type: none"> <li>• A copy of the completed research evaluated/accepted by School/District/Division Research Committee, whichever is applicable.</li> </ul>		
<b>d. Publication/Authorship</b>		
<ul style="list-style-type: none"> <li>• A copy of the published book/with ISBN or a copy of the module/storybook quality assured, validated and certified by the Division LRMS or Division Learning Area Supervisor; or</li> <li>• A copy of newspaper/magazine of wide circulation where authored article on education was published.</li> </ul>		
<b>e. Consultant/Resource Speaker in Trainings/Seminars/Workshops/Symposia</b>		
<ul style="list-style-type: none"> <li>• Certificates (Authenticated by School Principal or PSDS)</li> </ul>		

N-avigating  
O-pportunities to  
R-eengineer for  
T-ransformation &  
E-mpowerment



Capitol Drive, Estaka, Dipolog City, 7100  
Tel No.: (065) 212-5843  
e-mail address: zn.division@deped.gov.ph



"Be and Do Much Better Each Day  
with a  
Sense of Urgency"



Republic of the Philippines  
 Department of Education  
 Region IX, Zamboanga Peninsula  
**SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE**

<b>D.a Education</b> <ul style="list-style-type: none"> <li>• Authenticated Transcript of Records (at least MAED-CAR)</li> </ul>		
<b>D.b Training, any of the following</b> <ul style="list-style-type: none"> <li>• 3 certificates of participation in a training of at least 3 days in a district or division or region level</li> <li>• 1 certificate of participation in a training of at least 3 days in a national or international level</li> <li>• Certificate of Recognition as chair or co-chair in a technical/planning committee</li> </ul>		

**C (Complied)** – documents meet the requirements in terms of veracity, authenticity and completeness.  
**NC (Not complied)** – documents do not meet the requirements in terms of veracity, authenticity and completeness.

**AGREEMENT**

All lacking/required documents shall be submitted on or before December 3, 2021. If applicant fails to submit the lacking documents on the agreed date, non-compliance shall constitute waiver/withdrawal of application.

Signed on the \_\_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
 Signature over Printed Name of Applicant

\_\_\_\_\_  
 Signature Over Printed Name of DSC/SSC  
 Chair or Representative

**CERTIFICATION**

**To the HRMPSB:**

This is to certify that the documents of the above-named applicant for HT \_\_\_/SP \_\_\_ have been screened by this committee and have been forwarded as:

\_\_\_\_\_ COMPLETE \_\_\_\_\_ INCOMPLETE (failed to comply on the agreed date)

Signed on this \_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
 DSC/SSC Chairperson

Members:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Conformé: \_\_\_\_\_  
 Applicant's Signature Over Printed Name

Date: \_\_\_\_\_

Note: If applicant fails to sign in the conformé, please state reason, i.e. *failed to appear on the agreed date*. This checklist must be submitted with the folder of the applicant.

N-avigating  
 O-pportunities to  
 R-eengineer for  
 T-ransformation &  
 E-mpowerment



Capitol Drive, Estaka, Dipolog City, 7100  
 Tel No.: (065) 212-5843  
 e-mail address: zn.division@deped.gov.ph



"Be and Do Much Better Each Day  
 with a  
 Sense of Urgency"





Republic of the Philippines  
 Department of Education  
 Region IX, Zamboanga Peninsula  
**SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE**

Enclosure No. 3 of DM No. \_\_\_\_\_ s. 2021

**CHECKLIST OF REQUIREMENTS FOR PROMOTION TO TEACHER 2 and 3,  
 RELATED-TEACHING and NON-TEACHING POSITIONS  
 (Reference: DO 66, s. 2007)**

Name of Teacher: \_\_\_\_\_ School/District: \_\_\_\_\_

**Instruction:** Initial assessment of documents should be done by the DSC/SSC in the presence of the applicant for the position. A photocopy of this accomplished checklist should be provided to the applicant.

BASIC REQUIREMENTS	Mark a check (/) on the appropriate column	
	C	NC
I. Omnibus Certification		
II. Fully Accomplished PDS with recent passport-sized picture (CSC Form 212, revised 2017) and work experience sheet which can be downloaded at <a href="http://www.csc.gov.ph">www.csc.gov.ph</a>		
III. One (1) Authenticated PRC License		
<b>REQUIRED DOCUMENT/S PER CRITERION</b>		
<b>A. Performance Rating</b>		
<ul style="list-style-type: none"> <li>• Certification of Performance Rating for the Last Three Years duly signed by Administrative Officer Helen Tangon (SY 2017-2018; SY 2018-2019; 2019-2020)</li> </ul>		
<b>B. Experience</b>		
<ul style="list-style-type: none"> <li>• Latest Service Record signed by HRMO</li> <li>• Latest Approved Appointment</li> </ul>		
<b>C. Outstanding Accomplishments</b>		
<b>a. Outstanding Employee Award</b>		
<ul style="list-style-type: none"> <li>• Certificate of Recognition/Plaque/Trophy and other MOVs of the award received.</li> </ul>		
<b>b. Innovations</b>		
<ul style="list-style-type: none"> <li>• Report of the innovation duly approved by a DepEd Official and corroborated by at least 3 teaching/non-teaching/teaching-related personnel, whichever is applicable, stating the positive impact of the innovation in the performance of the school with attachments (project proposal, pictures, sample output of the innovation, etc)</li> </ul>		
<b>c. Research and Development Projects</b>		
<ul style="list-style-type: none"> <li>• A copy of the completed research evaluated/accepted by School/District/Division Research Committee, whichever is applicable.</li> </ul>		
<b>d. Publication/Authorship</b>		
<ul style="list-style-type: none"> <li>• A copy of the published book/with ISBN or a copy of the module/storybook quality assured, validated and certified by the Division LRMS or Division Learning Area Supervisor; or</li> <li>• A copy of newspaper/magazine of wide circulation where authored article on education was published.</li> </ul>		
<b>e. Consultant/Resource Speaker in Trainings/Seminars/Workshops/Symposia</b>		

N-avigating  
 O-pportunities to  
 R-engineer for  
 T-ransformation &  
 E-mpowerment



Capitol Drive, Estaka, Dipolog City, 7100  
 Tel No.: (065) 212-5843  
 e-mail address: [zn.division@deped.gov.ph](mailto:zn.division@deped.gov.ph)



"Be and Do Much Better Each Day  
 with a  
 Sense of Urgency"

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following ~~vacant~~ positions of (DepEd-ZN) in the CSC website:

CIVIL SERVICE COMMISSION  
CSC-DZAMBOANGA DEL NORTE  
Dipolog City

Republic of the Philippines  
DEPARTMENT OF EDUCATION  
SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE  
Request for Publication of Vacant Positions

RECORDS SECTION  
DepEd, Division Office Zambo. Norte  
No. \_\_\_\_\_  
Date: **DEC 20 2021**  
**RELEASED**

Electronic copy to be submitted to the  
CSC FO  
must be in MS Excel format

Atty. JERRY R. MAJORMITA  
Director II  
SCHOOLS DIVISION SUPERINTENDENT OF ZAMBOANGA DEL NORTE  
MA. LIZA R. TAYLOR EDD, CESO V  
DATE 12/20/2021

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards	Training	Experience	Eligibility	Competency (if applicable)	Place of Assignment
1	SCHOOL PRINCIPAL II	SP2-570012-2021	20	54,251	MASTERS DEGREE IN THE FIELDS OF ADMIN., SUPERVISION, LEADERSHIP/MANAGEMENT PLUS 6 DOCTORAL UNITS	48 HRS. REL. TRAINING	1 YEAR AS SP-1	RA 1080		LA LIBERTAD NHS
2	SCHOOL PRINCIPAL II	SP2-570067-2012	20	54,251	MASTERS DEGREE IN THE FIELDS OF ADMIN., SUPERVISION, LEADERSHIP/MANAGEMENT PLUS 6 DOCTORAL UNITS	48 HRS. REL. TRAINING	1 YEAR AS SP-1	RA 1080		DIVISION OFFICE (ELEM)
3	SCHOOL PRINCIPAL II	SP2-570009-2021	20	54,251	MASTERS DEGREE IN THE FIELDS OF ADMIN., SUPERVISION, LEADERSHIP/MANAGEMENT PLUS 6 DOCTORAL UNITS	48 HRS. REL. TRAINING	1 YEAR AS SP-1	RA 1080		DIVISION OFFICE (ELEM)
4	MASTER TEACHER I	MTCHR1-570124-2018	18	43,681	BEED OR BACHELOR'S DEGREE PLUS 18 PROF. UNITS IN EDUCATION ; & 18 UNITS FOR A MASTERS DEGREE IN EDUCATION OR ITS EQUIVALENT	NONE REQUIRED	3 YEARS REL. EXP.	RA 1080 (TEACHER)		KATIPUNAN NHS
5	MASTER TEACHER I	MTCHR1-571723-1998	18	43,681	BEED/BEED OR BACHELOR'S DEGREE PLUS 18 PROF. UNITS IN EDUCATION ; & 18 UNITS FOR A MASTERS DEGREE IN EDUCATION OR ITS EQUIVALENT	NONE REQUIRED	3 YEARS REL. EXP.	RA 1080 (TEACHER)		KATIPUNAN
6	MASTER TEACHER I	MTCHR1-571624-1998	18	43,681	BEED/BEED OR BACHELOR'S DEGREE PLUS 18 PROF. UNITS IN EDUCATION ; & 18 UNITS FOR A MASTERS DEGREE IN EDUCATION OR ITS EQUIVALENT	NONE REQUIRED	3 YEARS REL. EXP.	RA 1080 (TEACHER)		KATIPUNAN
7	MASTER TEACHER I	MTCHR1-570067-2017	18	43,681	BEED/BEED OR BACHELOR'S DEGREE PLUS 18 PROF. UNITS IN EDUCATION ; & 18 UNITS FOR A MASTERS DEGREE IN EDUCATION OR ITS EQUIVALENT	NONE REQUIRED	3 YEARS REL. EXP.	RA 1080 (TEACHER)		SIOCON

8	HEAD TEACHER II	HTEACH2-570026-2012	15	33,575	AT LEAST 24 MA UNITS IN THE FIELD OF ADMINISTRATION, SUPERVISION, LEADERSHIP/ MANAGEMENT			HT-1 FOR 1 YEAR	RA 1080 (TEACHER)	SINDANGAN NHS
9	HEAD TEACHER II	HTEACH2-570052-2020	15	33,575	AT LEAST 24 MA UNITS IN THE FIELD OF ADMINISTRATION, SUPERVISION, LEADERSHIP/ MANAGEMENT			HT-1 FOR 1 YEAR	RA 1080 (TEACHER)	SINDANGAN SOUTH
10	HEAD TEACHER I	HTEACH1-570035-2015	14	30,799	AT LEAST 12 MA UNITS IN THE FIELD OF ADMINISTRATION, SUPERVISION, LEADERSHIP/ MANAGEMENT	24 HRS. REL. TRAINING	TIC FOR 1 YR; TEACHER III FOR 5 YEARS	RA 1080 (TEACHER)		SIBUTAD NHS
11	HEAD TEACHER I	HTEACH1-570055-2017	14	30,799	AT LEAST 12 MA UNITS IN THE FIELD OF ADMINISTRATION, SUPERVISION, LEADERSHIP/ MANAGEMENT	24 HRS. REL. TRAINING	TIC FOR 1 YR; TEACHER III FOR 5 YEARS	RA 1080 (TEACHER)		LABASON I
12	TEACHER III	TCH3-570131-2015	13	28,276	BEED/BSSED OR BACHELOR'S DEGREE W/ 18 PROF. UNITS IN EDUC. MAJOR FIELD OF SPECIALIZATION	NONE REQUIRED	2 YEARS REL. EXP.	RA 1080 (TEACHER)		MANUKAN NHS
13	TEACHER III	TCH3-571801-2020	13	28,276	BEED/BSSED OR BACHELOR'S DEGREE W/ 18 PROF. UNITS IN EDUC. MAJOR FIELD OF SPECIALIZATION	NONE REQUIRED	2 YEARS REL. EXP.	RA 1080 (TEACHER)		PIYAN
14	TEACHER III	TCH3-570069-2012	13	28,276	BEED/BSSED OR BACHELOR'S DEGREE W/ 18 PROF. UNITS IN EDUC. MAJOR FIELD OF SPECIALIZATION	NONE REQUIRED	2 YEARS REL. EXP.	RA 1080 (TEACHER)		SINDANGAN NORTH
15	TEACHER III	TCH3-571177-2019	13	28,276	BEED/BSSED OR BACHELOR'S DEGREE W/ 18 PROF. UNITS IN EDUC. MAJOR FIELD OF SPECIALIZATION	NONE REQUIRED	2 YEARS REL. EXP.	RA 1080 (TEACHER)		SIOCON
16	TEACHER III	TCH3-570499-2021	13	28,276	BEED/BSSED OR BACHELOR'S DEGREE W/ 18 PROF. UNITS IN EDUC. MAJOR FIELD OF SPECIALIZATION	NONE REQUIRED	2 YEARS REL. EXP.	RA 1080 (TEACHER)		SINDANGAN NORTH
17	TEACHER III	TCH3-570217-2012	13	28,276	BEED/BSSED OR BACHELOR'S DEGREE W/ 18 PROF. UNITS IN EDUC. MAJOR FIELD OF SPECIALIZATION	NONE REQUIRED	2 YEARS REL. EXP.	RA 1080 (TEACHER)		SALUG II (REPUB)
18	TEACHER II	TCH2-570278-2017	12	24,495	BEED/BSSED OR BACHELOR'S DEGREE W/ 18 PROF. UNITS IN EDUC. MAJOR FIELD OF SPECIALIZATION	NONE REQUIRED	1 YEAR REL. EXP.	PBET/LET		BACUNGAN NHS
19	TEACHER II	TCH2-570284-2012	12	24,495	BEED/BSSED OR BACHELOR'S DEGREE W/ 18 PROF. UNITS IN EDUC. MAJOR FIELD OF SPECIALIZATION	NONE REQUIRED	1 YEAR REL. EXP.	PBET/LET		BALIGUAN NHS
20	TEACHER II	TCH2-570036-2008	12	24,495	BEED/BSSED OR BACHELOR'S DEGREE W/ 18 PROF. UNITS IN EDUC. MAJOR FIELD OF SPECIALIZATION	NONE REQUIRED	1 YEAR REL. EXP.	PBET/LET		SALUG NHS
21	TEACHER II	TCH2-570140-2011	12	24,495	BEED/BSSED OR BACHELOR'S DEGREE W/ 18 PROF. UNITS IN EDUC. MAJOR FIELD OF SPECIALIZATION	NONE REQUIRED	1 YEAR REL. EXP.	PBET/LET		BALIGUAN
22	TEACHER II	TCH2-572003-1998	12	24,495	BEED/BSSED OR BACHELOR'S DEGREE W/ 18 PROF. UNITS IN EDUC. MAJOR FIELD OF SPECIALIZATION	NONE REQUIRED	1 YEAR REL. EXP.	PBET/LET		LABASON I
23	TEACHER II	TCH2-570116-2015	12	24,495	BEED/BSSED OR BACHELOR'S DEGREE W/ 18 PROF. UNITS IN EDUC. MAJOR FIELD OF SPECIALIZATION	NONE REQUIRED	1 YEAR REL. EXP.	PBET/LET		KATIPUNAN II

24	TEACHER I	TCH1-571982-2012	11	23,877	BASED OR BACHELOR'S DEGREE W/ 18 PROF. UNITS IN EDUC. MAJOR FIELD OF SPECIALIZATION	NONE REQUIRED	NONE REQUIRED	RA 1080 (TEACHER)	BACONG NHS
25	TEACHER I	TCH1-570952-2016	11	23,877	BASED OR BACHELOR'S DEGREE W/ 18 PROF. UNITS IN EDUC. MAJOR FIELD OF SPECIALIZATION	NONE REQUIRED	NONE REQUIRED	RA 1080 (TEACHER)	GUTTLAC NHS
26	TEACHER I	TCH1-570110-2021	11	23,877	BASED OR BACHELOR'S DEGREE W/ 18 PROF. UNITS IN EDUC. MAJOR FIELD OF SPECIALIZATION	NONE REQUIRED	NONE REQUIRED	RA 1080 (TEACHER)	ALAM MUDJA SAI NHS
27	TEACHER I	TCH1-570242-2020	11	23,877	BASED OR BACHELOR'S DEGREE W/ 18 PROF. UNITS IN EDUC. MAJOR FIELD OF SPECIALIZATION	NONE REQUIRED	NONE REQUIRED	RA 1080 (TEACHER)	MALAYAL NHS
28	TEACHER I	TCH1-589796-1998	11	23,877	BASED OR BACHELOR'S DEGREE W/ 18 PROF. UNITS IN EDUC. MAJOR FIELD OF SPECIALIZATION	NONE REQUIRED	NONE REQUIRED	RA 1080 (TEACHER)	SNAS
29	TEACHER I	TCH1-597017-1998	11	23,877	BASED OR BACHELOR'S DEGREE W/ 18 PROF. UNITS IN EDUC. MAJOR FIELD OF SPECIALIZATION	NONE REQUIRED	NONE REQUIRED	RA 1080 (TEACHER)	SALUG NHS
30	TEACHER I	TCH1-595380-1998	11	23,877	BASED/BASED OR BACHELOR'S DEGREE W/ 18 PROF. UNITS IN EDUC. MAJOR FIELD OF SPECIALIZATION	NONE REQUIRED	NONE REQUIRED	RA 1080 (TEACHER)	LABASON I
31	TEACHER I	TCH1-589625-1998	11	23,877	BASED/BASED OR BACHELOR'S DEGREE W/ 18 PROF. UNITS IN EDUC. MAJOR FIELD OF SPECIALIZATION	NONE REQUIRED	NONE REQUIRED	RA 1080 (TEACHER)	POLANCO I
32	TEACHER I	TCH1-594830-1998	11	23,877	BASED/BASED OR BACHELOR'S DEGREE W/ 18 PROF. UNITS IN EDUC. MAJOR FIELD OF SPECIALIZATION	NONE REQUIRED	NONE REQUIRED	RA 1080 (TEACHER)	STAVAN III
33	TEACHER I	TCH1-570084-2014	11	23,877	BASED/BASED OR BACHELOR'S DEGREE W/ 18 PROF. UNITS IN EDUC. MAJOR FIELD OF SPECIALIZATION	NONE REQUIRED	NONE REQUIRED	RA 1080 (TEACHER)	ROXAS II
34	TEACHER I	TCH1-595761-1998	11	23,877	BASED/BASED OR BACHELOR'S DEGREE W/ 18 PROF. UNITS IN EDUC. MAJOR FIELD OF SPECIALIZATION	NONE REQUIRED	NONE REQUIRED	RA 1080 (TEACHER)	SALLUG II
35	TEACHER I	TCH1-595705-1998	11	23,877	BASED/BASED OR BACHELOR'S DEGREE W/ 18 PROF. UNITS IN EDUC. MAJOR FIELD OF SPECIALIZATION	NONE REQUIRED	NONE REQUIRED	RA 1080 (TEACHER)	SIOCON III
36	NURSE I	NUR1-571128-2010	15	33,575	BACHELOR OF SCIENCE IN NURSING	4 HRS. REL. TRAINING	AT LEAST 2 YEARS OF RELEVANT EXPERIENCE	(NURSING LICENSURE EXAM)	ROXAS I
37	DENTIST I	DENT1-570002-1998	14	30,799	DOCTOR OF DENTAL MEDICINE OR DENTAL SURGERY	NONE REQUIRED	NONE REQUIRED	RA 1080	SNAS

38	ADMINISTRATIVE ASSISTANT III	ADAS3-570083-2014	9	18,784	COMPLETION OF 2 YEARS COLLEGE STUDIES INCL. OR SUPPLEMENTED W/ 12 UNITS IN ACCOUNTING	4 HRS. REL. TRAINING	1 YEAR REL. EXP.	CS SUB PROF.	LILY I
----	------------------------------	-------------------	---	--------	---	----------------------	------------------	--------------	--------

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
  2. Performance rating in the last rating period (if applicable);
  3. Photocopy of certificate of eligibility/training/license; and
  4. Photocopy of Transcript of Records.
- QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

**MA. LIZA R. TABILON EJD, CESO V**  
 SCHOOLS DIVISION SUPERINTENDENT OF ZAMBOANGA DEL NORTE  
 CAPITOL DRIVE, ESTAKA, DIPOLONG CITY  
 zambonortedeped@yahoo.com

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**

**TERMINED BY**

*Jerry N. Mayormita*  
 Atty. JERRY N. MAYORMITA  
 DIRECTOR II