



Republic of the Philippines  
Department of Education  
Region IX, Zamboanga Peninsula  
**SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE**  
Dipolog City 7100



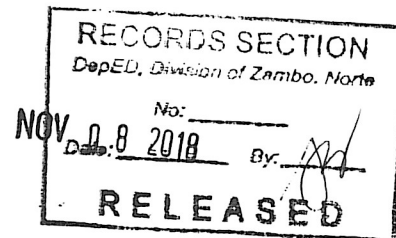
**MEMORANDUM**

To : **Public Schools District Supervisors  
Secondary Principals/School Heads  
Guidance Counselors/Designates  
All Other Concerned**

From : **Office of the Schools Division Superintendent**

Subject : **Implementation of the Grade 12 Career Guidance Modules**

Date : **November 7, 2018**



1. Pursuant to DepEd Memorandum No.169, s. 2018 entitled *Implementation of the Grade 12 Career Guidance Modules*, the division office directs the implementation of the Grade 12 Career Guidance Program.
2. The modules were rolled-out last April - May 2018 in five (5) batches, held in five (5) cluster districts. The YFD-PDOs with the school heads/principals and School Guidance Counselors/designates shall be in close coordination in monitoring and ensuring the full implementation of the modules
3. The Guidance Counselor/designate shall submit the Monitoring Report Form to the SGOD Office through the Youth Formation Division PDOs or via email at **pdodepedzn@gmail.com**. The following schedule stated below should be observed.

Semester	to cover	Expected Collection of Report (on or before)
First	Module 1-4	November 23, 2018
Second	Module 5-8	April 12, 2019

4. See attached DepEd Memorandum, for guidance and compliance.

  
**PEDRO MELCHOR M. NATIVIDAD, CSEE**  
Schools Division Superintendent



Republic of the Philippines  
**Department of Education**

31 OCT 2018

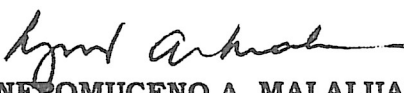
DepEd MEMORANDUM  
No. **169**, s. 2018

**IMPLEMENTATION OF THE GRADE 12 CAREER GUIDANCE MODULES**

To: Undersecretaries  
Assistant Secretaries  
Bureau and Service Directors  
Regional Directors  
Schools Division Superintendents  
Public Secondary School Heads  
All Others Concerned

1. The Department of Education (DepEd) issues the enclosed **Career Guidance Modules** in support to the implementation of Grade 12 Career Guidance Program.
2. The objectives of the module are to:
  - a. apply academic and employment readiness skills in work-based learning situations such as internships, shadowing or mentoring; and
  - b. determine a clear directional exit after senior high school.
3. The modules were rolled-out nationwide during the National Training of Trainers and Mass Training of Teachers and Career Advocates. The modules shall be delivered by the class adviser during the weekly Homeroom Guidance between September 2018 to March 2019. The school heads/principals, through the Youth Formation Coordinators in close coordination with the school guidance counselors/coordinators/advocates, shall ensure and supervise the implementation of the career guidance modules.
4. The schools shall deliver four modules each semester. The Modules 1 to 4 for the first semester and Modules 5 to 8, for second semester. However, the adviser has still the leeway on the schedule of the conduct of the modules. Close coordination between Grade 12 advisers shall be done, should there be different advisers for the first and second semesters. The school guidance counselors or designated guidance coordinators shall assist the advisers and make the necessary arrangement on the conduct of the modules.
5. The Grade 12 Career Guidance Modules contain the following eight titles:
  - a. Entering the Exits;
  - b. Discovering the Cs;
  - c. The Choice of Choosing;
  - d. Myself in Another Person's Shoes;
  - e. Future Combo, Activate!;
  - f. Keep Me Balanced!;
  - g. Version of Me 2.0; and
  - h. Ready to Take Off!

6. The school guidance counselors or designated guidance coordinators/ advocates shall accomplish the Monitoring Report Form provided in the enclosure. The report shall be submitted to the Division Youth Formation Coordinators (YFC) for consolidation. The designated Division YFC of Schools Governance Operations Division shall submit the division consolidated report to the regions. The designated Regional YFC from the Education Support Services Division shall submit the regional consolidated report to the Bureau of Learner Support Services-Youth Formation Division (BLSS-YFD). Soft copies shall be submitted to blss.yfd@deped.gov.ph in November 2018 for the first semester and on the second week of April 2019.
7. The modules can be accessed through the DepEd Learning Resource Portal.
8. Expenses for the supplies related to the conduct of the career guidance modules shall be charged to the downloaded funds subject to the usual accounting and auditing rules and regulations.
9. Immediate dissemination of this Memorandum is desired.

  
**ATTY. NEPOMUCENO A. MALALUAN**  
Undersecretary  
Officer-in-Charge

Encl.:

As stated

References:

DepEd Memorandum: Nos. 8 and 165, s. 2017

To be indicated in the Perpetual Index  
under the following subjects:

MANUAL  
POLICY  
PROGRAMS  
REPORTS  
SCHOOLS  
SENIOR HIGH SCHOOL  
TEACHERS

**MONITORING FORM**  
**Grade 12 Career Guidance Module**

<b>Name (optional)</b>	
<b>Region</b>	
<b>Division</b>	
<b>School</b>	
<b>Module No. ____</b>	
<b>Date Conducted</b>	

**Instructions:** Indicate your rating for the following items below by putting a check (✓) in the box corresponding to your answer. **SDA** stands for **Strongly Disagree**, **DA** stands for **Disagree**, **N** for **Neutral**, **A** for **Agree**, and **SA** for Strongly Agree.

**I. Learning Objectives**

Items	SDA	D	N	A	SA
1. The objectives of the module were clearly understood.					
2. The objectives of the module were specific, achievable and relevant.					
3. The expected results of the module were well-described.					
4. The objectives of the module delivered were all achieved at the end of the session.					

**II. Learning Content**

Items	SDA	D	N	A	SA
1. The learning content of the module is aligned with the objectives.					
2. The learning content of the module is suited to the needs of the learners.					
3. The learning content of the module is suited to the level of understanding of the learners.					
4. The assignment given is useful and complements the objectives of the module.					
5. The activities accommodate individual differences.					

III. Organization

Items	SDA	D	N	A	SA
1. The module is well-organized in terms of content and flow.					
2. The activities in the module are sequenced in a logical manner.					
3. The time given in conducting the module is appropriate.					

IV. Learning Experience

Items	SDA	D	N	A	SA
1. The activities match the level of appreciation of the learners.					
2. The activities are challenging yet stimulating for the learners.					
3. The activities are completely aligned to the objectives.					
4. The activities are essential to the needs of the learners as they choose their tracks in Senior High School.					
5. The activities are easy to conduct but very meaningful.					
6. The Learning Materials needed in the module are easy to provide.					

### Comments/Suggestions/Recommendations

**Instructions:** In 3-5 sentences, answer the given questions below. Write your answers on the blanks provided.

1. What were the best features of the **content** of the module? Why?

---

---

---

---

---

2. What were the features of the **content** of the module which **need further improvement**? How could we improve them?

---

---

---

---

---

3. Other comments and suggestions

---

---

---

---

---