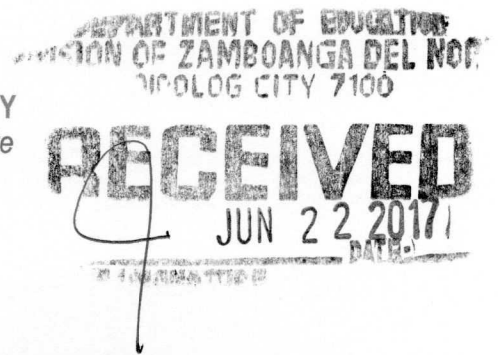




Republic of the Philippines
JOSE RIZAL MEMORIAL STATE UNIVERSITY
The Premier University in Zamboanga del Norte
Dipolog Campus, Dipolog City



19 June 2017

NATIVIDAD P. BAYUBAY, CESO VI

Officer-in-Charge, Office of the Schools Division Superintendent
Department of Education, Zamboanga del Norte Division
Capitol Site, Dipolog City

ATTN: DR. FE G. JEBONE
English Supervisor I

DEAR SUPERINTENDENT BAYUBAY;

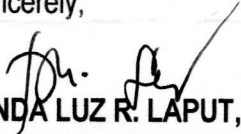
In pursuit of advancing academic excellence and language research development, Jose Rizal Memorial State University – Graduate School Master of Arts in English program and its office for research development jointly organize a Seminar Workshop on the Grammatical Structures of English, a refresher crash course for teachers, instructors and professors in the English subject. This will be held on June 23 to 25, 2017 in Ariana Hotel, Dipolog City. The registration shall start at 2:00 o'clock in the afternoon.

This three-day seminar-workshop emphasizes the syntax of English, its frameworks and functions, providing a forum for teachers and language researchers in English and language education to share and discuss development, progress and application of rules related to the study of grammatical structures of English. It shall boast of a competent speaker of the field in applied linguistics who is internationally-acclaimed for having talked at conference plenary sessions and presented papers on topics all related to linguistic research and language education.

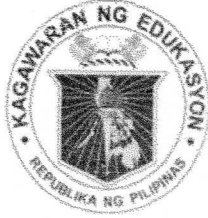
On this note, may we request your endorsement for the participation of teachers in English to join in the activity, and specifically those teachers assigned in schools of District I – Rizal; District II – Roxas, and Sindangan; and District III – Salug and Liloy. These teachers are presently pursuing their Masters in English at JRMSU and they are participants of the said seminar workshop. A seminar/workshop fee shall be collected in the amount of Php 2,500 for regular participants; and Php 2,000 for students to cover three meals, six snacks, conference kit, seminar identifications, certificates and print outs.

We look forward to your valued interest in allowing their participation and most especially we pray for your utmost support.

Very sincerely,


DAYLINDA LUZ R. LAPUT, Ph. D.
Seminar-Workshop Convenor

Dean of Academic Instructions, JRMSU Dipolog Campus
Program Head, Master of Arts in English, JRMSU Graduate School
Research Director, JRMSU Dipolog Campus
Professor V, JRMSU System
Contact nos. 09988846383; 09369421397



**Republic of the Philippines
DEPARTMENT OF EDUCATION
Region IX, Zamboanga Peninsula
DIVISION OF ZAMBOANGA DEL NORTE
Dipolog City**

June 22,2017

**The Public Schools District Supervisors
Elementary & Secondary School Principals
English Teachers / English Coordinators (Elem. & Sec.)
This Division**

Sirs / Mesdames :

Enclosed is a letter from Dr. Daylinda Luz R. Laput, Seminar-Workshop Convenor of JRMSU-Dipolog Campus , with the information that a seminar - workshop on Grammatical Structures of English shall be conducted on June 23-25, 2017 at Ariana Hotel, Dipolog City.

As to the nitty-gritty of this event , your attention is invited to the contents of the enclosed letter . The concerned teachers' and school administrators' participation to this is ON OFFICIAL TIME ONLY.

Transportation , registration and other expenses relative to this activity shall be borne personally by the participants .

For information , reference and dissemination .

Very truly yours ,

**NATIVIDAD P. BAYUBAY, CESO VI
Officer-in-Charge
Office of the Schools Division Superintendent**