



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region IX, Zamboanga Peninsula
SCHOOL DIVISION OF ZAMBOANGA DEL NORTE
Dipolog City 7100

DEPARTMENT OF EDUCATION
DIVISION OF ZAMBOANGA DEL NORTE
DIPOLONG CITY

RELEASED



13 MAR 2017

By: 
Natividad P. Bayubay

DATE:

DIVISION MEMO. NO. 090, s. 2017

TO : Public Schools District Supervisors
Elementary & Secondary School Heads
This Division

FROM : 
NATIVIDAD P. BAYUBAY, CESO VI
Officer-In-Charge 
Office of the Schools Division Superintendent

SUBJECT : **GRANT OF VACATION SERVICE CREDITS TO TEACHERS**

DATE : **March 10, 2017**

This is to inform that all leave credit balances accumulated by all teachers designated as school supply officers/ property custodians and other non-teaching duties are hereby recomputed per DepEd Order No. 53, s. 2003. Teachers shall be granted service credits not to exceed 15 days in one year except in cases authorized by the Secretary upon the recommendation of the Regional Director. Specific activities that are eligible for the grant of service credits are the following, to wit;

- a. services rendered during registration and election days as long as these are mandated duties under existing laws;
- b. services rendered during calamity and rehabilitation when schools are used as evacuation centers
- c. services rendered in connection with the conduct of remedial classes during summer or Christmas vacation or outside of regular school days;
- d. services rendered in connection with early opening of the school year;
- e. services rendered during sports competitions held outside of regular school days;
- f. services rendered by those who train teachers in addition to their normal teaching load;
- g. teaching overload not compensated by honoraria;
- h. teaching in non-formal education classes in addition to teaching in formal education classes carrying a normal teaching load;
- i. work done during regular school days if these are in addition to the normal teaching load;
- j. conduct of testing activities held outside of school days; and
- k. attendance/ participation in DepEd projects and activities which are short-term in duration such as English, Science and Math Mentors' Training, curriculum writing workshop, planning workshop, etc., if such are held during the summer vacation or during weekends.

Per DepEd Order No. 84, s. 2003 the words "or during holidays" should be added to item 1.d.k. of DepEd Order No. 53, s. 2003 and should be read as follows:

1.d.k. Activities Eligible for the Grant of Service Credits

- k. "attendance/ participation in DepEd projects and activities which are short-term in duration such as English, Science and Mathematics Mentors' Training, curriculum writing workshop, planning workshop, etc., if such are held during the summer vacation or during weekends or during holidays".

All other activities not included in the list are to be requested for approval by the proper authority.

For information and guidance.