



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region IX, Zamboanga Peninsula
DIVISION OF ZAMBOANGA DEL NORTE
7100 Dipolog City

DEPARTMENT OF EDUCATION
DIVISION OF ZAMBOANGA DEL NORTE
7100

RELEASED


DATE: JUN 2017

NAME / SIGNATURE

DIVISION MEMORANDUM

No. 187, S. 2017

TO : PUBLIC SCHOOLS DISTRICT SUPERVISORS
SCHOOL HEADS
SCHOOL ICT COORDINATORS

FROM :  NATIVIDAD P. BAYUBAY, CESO VI
Officer-In-Charge
Office of the Schools Division Superintendent

SUBJECT : REMINDERS ON THE UTILIZATION OF DCP
PACKAGES

DATE : JUNE 9, 2017

In order to maximize the effective use of the DCP Packages, school heads of the DCP recipient schools are hereby advised to properly monitor the utilization of the computers and other equipment installed in the recipients' e-classrooms. Therefore, all concerned schools should submit a **Class Program pertaining the utilization of e-Classrooms**.

Furthermore, school heads shall ensure that all teachers and students will have free access to the computers and other equipment in the e-Classroom provided that a strict and proper scheduling is observed and shall provide a Log Book for record purposes.

Be guided also with the DepEd Order No. 78 s. 2010: "Guidelines on the Implementation of the DepEd Computerization Program (DCP)" and DepEd Order No. 95 s, 2010: "Guidelines on the Proper Use of Computer and Network Facilities in all DepEd Administrative Offices and Schools" for the effective and efficient utilization of the DCP Packages in schools.

Should a recipient school is found to be ineffective in using the DCP Packages, it shall be transferred to another school with capacity to use the packages.

For information, guidance and compliance.