



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region, IX, Zamboanga Peninsula
SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE
7100 Dipolog City

DEPARTMENT OF EDUCATION
SCHOOLS DIVISION OFFICE
ZAMBOANGA DEL NORTE
RELEASED

20 APR 2017
DATE:

NAME/SIGNATURE

DIVISION MEMORANDUM
No. 130, s. 2017

**TO: SCHOOL HEADS
PRINCIPALS
ALL OTHERS CONCERNED
THIS DIVISION**

FROM: NATIVIDAD P. BAYUBAY, CESO VI
Officer-In-Charge
Office of the Schools Division Superintendent

SUBJECT: REITERATING COMPLIANCE WITH DIVISION MEMORANDUM NO. 097, S. 2017 (BIOMETRIC PRINTOUT)

DATE : April 19, 2017

As the Division endeavors to ensure the delivery of efficient services to our stakeholders, all School Heads and Principals were directed to install biometric machines in their respective schools. Likewise, they were ordered to report biometric issues and fix machine errors promptly.

Recently, however, it has come to this Office's attention that some schools are not using biometric machines anymore on account of failure to extract data and failure to print, among others.

It can be recalled that **Division Memorandum No. 097, s. 2017** was issued in March, directing the submission of biometric printouts, for this Office to determine which schools are religiously observing the system. To this date, only seventy-four (74) schools have complied with the memorandum.

Be reminded that the Fingerprint Biometric System is being enforced in order to monitor the attendance and punctuality of all teaching and non-teaching employees of the Division. It helps speed up school operations and guarantees a smooth flow of school and/or office transactions.

ACCORDINGLY, ALL SCHOOL HEADS AND PRINCIPALS WHO FAILED TO COMPLY WITH SAID MEMORANDUM ARE DIRECTED TO DO SO IMMEDIATELY.

STRICT COMPLIANCE IS ENJOINED.