



Republic of the Philippines
DEPARTMENT OF EDUCATION
Zamboanga Peninsula, Region IX
Schools Division of Zamboanga del Norte
Dipolog City 7100

RELEASED

19 APR 2017

DATE:

Division Memorandum
No. **128** s. 2017

To: Public Schools District Supervisors
Elementary School Heads
District Kindergarten Coordinators
Kindergarten Teachers

From: **NATIVIDAD P. BAYUBAY, CESO VI**
Officer-In-Charge
Office of the Schools Division Superintendent

Subject: **Five-Day District-Based Kindergarten Teachers' Retooling on Curriculum Content and Pedagogy and Workshop on the Making of Big Books and Manipulative Instructional Materials**

Date: April 19, 2017

1. To support the efforts of the department in promoting quality basic education, this office requires all District Kindergarten Coordinators to take a lead in the conduct of the **Five-Day District-Based Kindergarten Teachers' Retooling on Curriculum Content and Pedagogy and Workshop on the Making of Big Books and Manipulative Instructional Materials on May 29 to June 2, 2017** at the respective Central School of each district.
2. This initiative aims to revitalize the kindergarten teachers' knowledge on curriculum content and pedagogy and to generate relevant manipulative instructional materials and big books making them ready for use on the opening of classes.
3. All kindergarten teachers of the district are required to attend the said seminar-workshop. Meanwhile, each of them must be able to **come up with at least three (3) big books in mother tongue and ten (10) manipulative instructional materials which shall support to the suggested activities in the NKCG.** They will be given service credits provided they are able to come up with the required outputs and attendance to support compliance.
4. District Supervisors and School Heads are requested to monitor the conduct of the said activity to ensure maximum participation of their kindergarten teachers and to provide technical assistance to these teachers if necessary.
5. District Kindergarten Coordinators shall **submit to this office a brief narrative report on the conduct of the activity with pictorials on or before June 16, 2017.**
6. Supplies/materials and other expenses incurred relative to the conduct of this activity shall be charged against SCHOOL MOOE subject to the usual accounting and auditing rules and regulations.
7. For compliance, guidance and information.