



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Region IX, Zamboanga Peninsula  
**Schools Division of Zamboanga Del Norte**  
Estaka, Dipolog City

RELEASED  
27 FEB 2017  
DATE

**DIVISION MEMORANDUM**

No. 099s. 2017

To: **Elementary and Secondary School Principals/School Heads**  
**All Concerned**

From: **NATIVIDAD P. BAYUBAY, CESO VI**  
Officer In-Charge  
Office of the Schools Division Superintendent

Subject: **CONDUCT OF INTENSIVE SCHOOL MONITORING**

Date: **February 27, 2017**

1. The Schools Division of Zamboanga del Norte in its desire and continued effort to provide the necessary education reforms to improve **access, quality** basic education and **governance**, hereby directs the conduct of school monitoring geared towards assessing the extent of school's compliance to DepEd policies. The following personnel are assigned for this purpose per congressional district:

| <b>1<sup>st</sup> Congressional District</b>  | <b>2<sup>nd</sup> Congressional District</b>  | <b>3<sup>rd</sup> Congressional District</b>  |
|---|---|---|
| <ol style="list-style-type: none"><li>1. Arcelita B. Zamoras</li><li>2. Jessie E. Elacan</li><li>3. Dr. Sonia Y. Uy</li><li>4. Juliet J. Velasco</li><li>5. Anita D. Subebe</li></ol> | <ol style="list-style-type: none"><li>1. Carina C. Piamonte</li><li>2. Dr. Cheryl V. Ocupe</li><li>3. Nicollette E. Tangon</li><li>4. Fe G. Jebone</li><li>5. Grace T de la Cruz</li></ol>  | <p><b>Team A-Mainland</b></p> <ol style="list-style-type: none"><li>1. Wilson H. Inding</li><li>2. Doreen B. Ombalino</li><li>3. Horlita B. Balais</li><li>4. Ervie A. Acaylar</li><li>5. Antonio R. Liao</li></ol> |
|   | <p><b>3<sup>rd</sup> Congressional District</b></p> <p><b>Team B- 3SB</b></p> <ol style="list-style-type: none"><li>1. Leonido A. Pampilo, Jr.</li><li>2. Engr. Dave A. Patigayon</li><li>3. Giparel B. Elumba</li><li>4. Ismael K. Yusoph</li><li>5. Mickrel N. Duller</li></ol> |   |

Chiefs of CID and SGOD are expected to be monitoring all the districts.

2. The team is expected to come up with **observations** and **findings** resulting from the conduct of school monitoring and submit the same to the office of the Monitoring and Evaluation (SMM&E) and Office of the Schools Division Superintendent for appropriate action. The results of this monitoring will serve as the **baseline** for the **school data base** and improvement thereon in the succeeding years. It shall start on February 28, 2017 and must conclude on March 31, 2017.

3. Travel, food and accommodation and incidental expenses shall be provided for by the Division Office chargeable against SBM Funds, subject to usual accounting and auditing rules and regulations.

4. For your guidance and strict compliance.