

Republic of the Philippines
Department of Education
Region IX, Zamboanga Peninsula
SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE
7100 Dipolog City




RELEASED

24 FEB 2017

BY: _____ DATE: _____
NAME / SIGNATURE

Division Memorandum
No. 073 s. 2017

To : School Heads
Presidents, PTA and SSG
All Others Concerned

From :  **NATIVIDAD P. BAYUBAY, CESO VI**
Officer-In-Charge
Office of the Schools Division Superintendent

Subject : **PRESENTATION OF SCHOOL FINANCIAL REPORTS**

Date : February 21, 2017

1. In line with the regular conduct of the School Year-End Monitoring and Assessment in the elementary and secondary schools on March of each year, this Office hereby advised all concerned to prepare and present to the visiting monitoring team the school financial report as per source of funds, to wit:
 - a. Maintenance and Other Operating Expenses (MOOE);
 - b. Parents-Teachers Association (PTA);
 - c. Supreme Student Government (SSG) Development Fund;
 - d. School Canteen;
 - e. School Grants(SBM, School to School Partnership and Others);
 - f. Local Government Units (Special Education Fund and Other Financial Support);
 - g. Income Generating Projects; and
 - h. Private Donors.
2. The same reports should likewise appear and/or be made available at the School Transparency Board for information to the public.
3. For strict compliance.