



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
 Region IX, Zamboanga Peninsula  
**DIVISION OF ZAMBOANGA DEL NORTE**  
 7100 Dipolog City

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**RELEASED**

DATE: FEB 2017

DIVISION MEMORANDUM  
 NO. 064, s. 2017

RY: \_\_\_\_\_  
 NAME/SIGNATURE

TO : Public Schools District Supervisors  
 Elementary / Secondary School Heads  
 All Others Concerned

FROM :  NATIVIDAD B. BAYUBAY, CESO VI  
 Officer In-Charge  
 Office of the Schools Division Superintendent

SUBJECT : **STATUS OF IMPLEMENTATION OF THE SCHOOL REPORT CARD**

Date : February 17, 2017

1. Pursuant to DepEd Memorandum No. 160 s. 2016, School Report Card (SRC) as one of the core components of the School-Based Management thrust of the Department is to be prepared by the schools **twice a year in a school year (SY)** to further strengthen shared governance through the increased awareness and stronger participation of the community and other stakeholders in making the school a better place for learning.
2. School Heads and all other concerned are reminded on the following schedules of the Status Implementation of the SRC in accordance to DepEd Order No. 23, s. 2016 entitled School Calendar for SY: 2016-2017:

Activity	Date	
	October SRC	March SRC
1. Preparation of SRC	September 15-30, 2016	February 15-28, 2017
2. Presentation of SRC in School Assemblies	October 1-14, 2016	March 1-11, 2017
3. Submission of Feedback on SRC to CO	October 7-14, 2016	March 7-11, 2017

3. To facilitate easy preparation of the SRC, all concerned must refer to Annex 11 (SRC Summary Report of Information) of the SIP CY: 2016 – 2018 or pp. 101-106 of the SIP Handbook. There are 6 columns and 19 SRC Data needed. In filling up Column 5 make sure that it must be in consistent with the school's Mid-year (BoSY) and Year-End (EoSY) data.
4. Moreover, School Heads are directed to UPLOAD the 2016 SRC at <http://depedzn.net/src2016> not later than **February 28, 2016** and after successfully uploading text: UPLOADED 2016 SRC- Name of School & District to Smart- 09989863087 / Globe- 09778104502. You may contact also the same number for further information and concerns.
5. For immediate dissemination and compliance.

