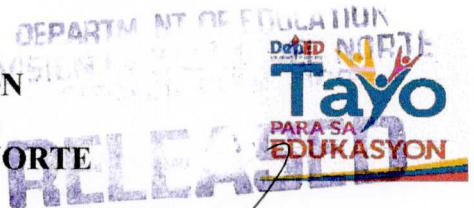




Republic of the Philippines
DEPARTMENT OF EDUCATION
Region IX, Zamboanga Peninsula
DIVISION OF ZAMBOANGA DEL NORTE
Dipolog City 7100



DIVISION MEMORANDUM
No. OK, S. 2017

BY: [Signature]
NAME/SIGNATURE

DATE: 10 FEB 2017

TO: Public Schools District Supervisors
Concerned **School Heads**, Public/Private Elementary and Secondary Schools
District PESS Coordinators
Special Games Coordinators
Concerned **Tournament Managers**
This Division

FROM : **NATIVIDAD P. BAYUBAY**, CESO VI
Officer In-Charge [Signature]
Office of the Schools Division Superintendent

Date : February 6, 2017

SUBJECT: **ADDITIONAL TRAVEL INSTRUCTIONS FOR THE ATHLETES, COACHES, CHAPERONES, TRAINERS AND OTHER ZNAA DELEGATION MEMBERS FOR THE IN-HOUSE TRAINING, AND FOR THE REGIONAL MEET AND SPECIAL GAMES PROPER**

1. In view of the impending travel of the qualified athletes, coaches and chaperones for the In-house training on February 26 – March 11 and for the Regional Meet proper on March 12-16, 2017, this Office hereby directs all concerned to observe the following travel instruction addenda:
 - i. District Sports Coordinators, in coordination with the concerned PSDSs and tournament managers in the area, including the LGU concerned, shall facilitate the mass transport of the qualified athletes, coaches and chaperones safely to Sindangan National Agricultural School or in the case of swimming athletes, to Dipolog City (training venue)/Polanco(billeting) on **February 25, 2017**, or in the case of those coming from the Coastal area of Baliguian, Siocon, Sirawai and Sibuco, on **February 24, 2017**.
 - ii. In no case shall an athlete or athletes be allowed by the District PESS Coordinator& PSDS to travel to the training venue without the company of the coach and/or chaperon concerned.
 - iii. Tournament managers are allowed to travel to the training venue on February 25, 2017 or on February 26, 2017, in order to monitor the qualified athletes in the sports discipline they respectively oversee. Their travel expenses shall be charged to the respective school MOOE, subject to the usual accounting and auditing procedures.
2. Travel details from Sindangan to Dipolog City shall be announced during the Coaches' Meeting in Sindangan during the training period.
3. For information and adherence.

Widest dissemination of this Memorandum to all concerned is desired.