



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Region IX, Zamboanga Peninsula  
**DIVISION OF ZAMBOANGA DEL NORTE**  
Dipolog City 7100



DIVISION MEMORANDUM

No. 035, S. 2017

NAME/SIGNATURE

DATE: 27 JAN 2017

To: **ENGR. DAVE PATIGAYON**  
**RONIE ENOY**  
**LUIS FEROLINO**  
**JOEREX ATES**  
**TEOFANES INDING**  
**RUDY PANAN**  
**ARTHUR NACILLA**

From : **NATIVIDAD P. BAYUBAY, CESO VI**  
Officer In-Charge  
Office of the Schools Division Superintendent

Date : January 20, 2017

Subject: **ZNAA ADVANCE PARTY FOR THE 2017 REGIONAL MEET AND SPECIAL GAMES**

You are hereby informed of your special assignment as members of the ZNAA Delegation's Advance Party for the 2017 Regional Meet and Special Games in Dipolog City on March 12-16, 2017.

Concomitantly, you are tasked to look into the safety and readiness of the billeting quarters, the *Dipolog City National High School and Barra Elementary School*, and to do the necessary carpentry and aesthetic works thereat, from **March 4 to 7, 2017**.

Anent this, the Division Sports Coordinator, Wilson H. Inding, Engr. Dave Patigayon and Ronie Enoy, are directed to meet with the school heads of the billeting schools on *March 3, 2017*, for courtesy and for the discussion of the details of setting up improvements, as well as the conditions of stay thereat.

Corresponding service credit may be given to the Advance Party members for their March 4 and 5 report of duty.

Meals shall be borne by the Regional Meet budget. Travel expenses of the concerned AP personnel shall be charged against their respective local funds, subject to the COA rules and procedures.

*For adherence, guidance and information dissemination.*