



Republic of the Philippines
Department of Education
 Region IX, Zamboanga Peninsula
SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE
 7100 Dipolog City

DEPARTMENT OF EDUCATION
 DIVISION OF ZAMBO. DEL NORTE
 DIPOLOG CITY 7100

RELEASED

BY: _____
 NAME/SIGNATURE

22 FEB 2016
 DATE: _____

Division Memorandum
 No. 073 s.2016

TO : **PARTICIPANTS** of the Training of Trainers on the Enhanced School Improvement Plan (SIP) Process
 Chief, School Governance and Operations Division
 Technical Secretariat

FROM : **NATIVIDAD P. BAYUBAY**, CESO VI
 Officer-In-Charge
 Office of the Schools Division Superintendent

SUBJECT : Change in Schedule on the Conduct of the Trainers' Preparatory Conference

DATE : February 8, 2016

1. Participants to the Trainers' Preparatory Conference are advised of the change in schedule of the aforementioned activity to **February 22-23, 2016** from February 11-12, 2016 at Top Plaza Hotel, Dipolog City.
2. All other provisions stipulated under **Division Memorandum No. 42, s. 2016 Trainers' Preparatory Conference** shall remain in force.
3. For information and guidance.