

RECORDS FILES

DEPARTMENT OF EDUCATION



Republic of the Philippines
DEPARTMENT OF EDUCATION
Zamboanga Peninsula, Region IX
DIVISION OF ZAMBOANGA DEL NORTE
Dipolog City 7100

RELEASED

06 JAN 2016

DATE: _____

DIVISION MEMORANDUM
No. 907s. 2016

**To: EDUCATION PROGRAM SUPERVISORS
PUBLIC SCHOOLS DISTRICT SUPERVISORS
ELEMENTARY AND SECONDARY SCHOOLS PRINCIPALS
HEAD TEACHERS**

FROM: NATIVIDAD P. BAYUBAY, CESO VI
Officer-In-Charge
Office of the Schools Division Superintendent

SUBJECT: SEARCH FOR OUTSTANDING EMPLOYEES

DATE: January 4, 2016

1. In view of Regional Memorandum No. 83 s.2015 entitled AWARDING OF OUTSTANDING DEPED EMPLOYEES & UNITS, this office is informing the districts to submit the names of their deserving employees together with their Portfolio of Outstanding Accomplishments not later than Thursday, January 7, 2016. Assessment and validation of documents will be done in the morning and interview will be done in the afternoon for this purpose.
2. Moreover, Secondary Schools which are Implementing Units are advised to submit their deserving nominees on the following categories: Outstanding Accountant, Outstanding Administrative Officer, Outstanding Bookkeeper, Outstanding Supply Officer and Outstanding Guidance Counsellor/Coordinator.
3. Attached herewith is the Regional Memorandum and its enclosure for your reference.
4. For immediate and widest dissemination.



Republic of the Philippines

Department of Education

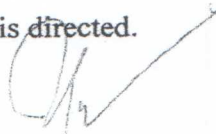


December 21, 2015

REGIONAL MEMORANDUMNo. 83, s. 2015**AWARDING OF OUTSTANDING DEPED EMPLOYEES & UNITS**

TO: **Schools Division Superintendents**
Regional & Division Office Chiefs
Regional/Division/District Supervisors
Heads of Public Elementary & Secondary Schools
 This Region

1. The Department of Education Regional Office IX will honor the selected outstanding DepEd employees, top performing schools and divisions during the **1st Regional Conference of Regional, Division and District Supervisors** on January 14, 2016 at the NEAP R9 Center, Regional Office IX Complex, Tiguma, Pagadian City.
2. This aims to give due recognition to the top performing employees, schools and divisions in carrying out their basic mandate in improving access, efficiency, quality of delivery and governance of basic education and to promote further the culture of excellence in the delivery of basic education services among DepEd employees, schools and divisions.
3. For the award categories and the mechanics of selection, please refer to Enclosure No. 1 of this memorandum. Deadlines of submission of nominees/awardees: School to District Office – January 5, 2016; District to SDO – January 8, 2016; SDO to RO – January 12, 2016. Awarding will be on January 14, 2016. Signed/endorsed ranked SDO Top 5 entries/awardees shall be submitted to the Regional Awards Committee thru region9@deped.gov.ph in PDF File including the e-copy of the portfolio of every awardee.
4. The operational expenses incurred for the conduct of the awarding shall be charged to the regional MOOE Funds while the travel and other expenses of the awardees/participants shall be charged to local school/division funds subject to usual accounting and auditing rules and regulations.
5. For more information, all concerned may contact the Policy, Planning & Research Division (PPRD), DepEd Regional Office IX, Airport Road Road, Tiguma, Pagadian City at telephone number (062) 215-3746 or email at depedro9pprd@gmail.com.
6. Immediate dissemination and compliance of this Memorandum is directed.


ISABELITA M. BORRES, CESO III
 Regional Director

Encls.: As stated

Reference:

To be indicated in the Perpetual Index
 under the following subjects:



Republic of the Philippines
Department of Education
REGION IX, ZAMBOANGA PENINSULA
PAGADIAN CITY



Enclosure No. 1

Award Category	Mechanics/Basis
Top 1 – 10 Highest NAT Rating in Grade 6 and 4 th Year	<ul style="list-style-type: none">• Will be selected by the Regional Awards Committee based on the 2015 NAT Results provided by NETRC
Outstanding School Principal 1 – 4 (Elementary & Secondary)	<ul style="list-style-type: none">• Portfolio of Outstanding accomplishments• Nominated by the District & Division Awards Committee endorsed by SDS
Outstanding Master Teacher 1 – 3 (Elementary & Secondary)	<ul style="list-style-type: none">• Portfolio of Outstanding accomplishments• Nominated by the School, District & Division Awards Committee endorsed by SDS
Outstanding Teacher I-III per subject area	<ul style="list-style-type: none">• Portfolio of Outstanding accomplishments• Nominated by the School/District/Division Awards Committee endorsed by SDS
Outstanding District Supervisor	<ul style="list-style-type: none">• Portfolio of Outstanding accomplishments• Nominated by Division Awards Committee endorsed by SDS
Outstanding Division Supervisor	<ul style="list-style-type: none">• Portfolio of Outstanding accomplishments• Nominated by the Division Awards Committee endorsed by SDS
Outstanding Regional Supervisor	<ul style="list-style-type: none">• Portfolio of Outstanding accomplishments• Nominated by the Regional Awards Committee, approved by the Regional Director
Outstanding Administrative Officer (School/Division)	<ul style="list-style-type: none">• Portfolio of Outstanding accomplishments• Nominated by the Principal/Division Awards Committee endorsed by SDS
Outstanding Accountant (School/Division)	<ul style="list-style-type: none">• Portfolio of Outstanding accomplishments• Nominated by the Principal/Division Awards Committee endorsed by SDS
Outstanding Bookkeeper (School/Division)	<ul style="list-style-type: none">• Portfolio of Outstanding accomplishments• Nominated by the Principal/Division Awards Committee endorsed by SDS
Outstanding Supply Officer (School/Division)	<ul style="list-style-type: none">• Portfolio of Outstanding accomplishments• Nominated by the Principal/Division Awards Committee endorsed by SDS
Outstanding Guidance Counselor/Coordinator (School/District/Division)	<ul style="list-style-type: none">• Portfolio of Outstanding accomplishments• Nominated by the Principal/PSDS/Division Awards Committee endorsed by SDS
Outstanding BSP/GSP Coordinator (School/District/Division)	<ul style="list-style-type: none">• Portfolio of Outstanding accomplishments• Nominated by the Principal/PSDS/Division Awards Committee endorsed by SDS
Outstanding School PTA	<ul style="list-style-type: none">• Portfolio of Outstanding accomplishments• Nominated by the Principal/PSDS/Division Awards Committee endorsed by SDS
Outstanding Employee (Division/Region)	<ul style="list-style-type: none">• Portfolio of Outstanding accomplishments• Nominated by the Division/Regional Awards Committee approved by SDS/RD