



Republic of the Philippines
Department of Education
Region IX, Zamboanga Peninsula
SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE
Dipolog City 7100

Tayo
PARA SA
EDUKASYON

34: NAME / SIGNATURE

11 FEB 2016
DATE:

Division Memorandum
No. 009 s. 2016

TO : Public Schools District Supervisors
School Heads/Principals
All Others Concerned

FROM : ^{LS} **NATIVIDAD P. BAYUBAY, CESO VI**
Officer-In-Charge
Office of the Schools Division Superintendent

SUBJECT : **Training Workshop on the 2015 Enhanced School Improvement Planning (SIP) Process**

DATE : February 11, 2016

1. The 2015 Enhanced School Improvement Plan Guidebook has been successfully developed putting our learners, the key to the whole SIP process. It is an initiative, a process, a plan that is dedicated to making each school more responsive to every single need of a learner.
2. In support to this new strategic development approach, this Office hereby announces the conduct of Training Workshop on the Enhanced School Improvement Planning (SIP) Process on February 28, 2016 to March 2, 2016 at Top Plaza Hotel, Dipolog City. The training workshop will provide the School Heads/Principals and PSDSs a platform to familiarize the all new enhanced guidelines and processes in the development of a more effective SIP.
3. Participants shall be billeted at the hotel venue and shall likewise be provided with meals and snacks chargeable against Division MOOE. Meanwhile, travel and incidental expenses shall be charged against respective school MOOE/local funds.
4. Participants may register as early as 12:00 o' clock on February 28, 2016. Participants shall only be admitted upon presentation of duly-accomplished SIP templates/forms as follows:
 - 1A – School-Community Data Template;
 - 1B – Child Mapping Tool;
 - 2A – Child-Friendly School Survey;
 - 2B – Child Protection Policy Implementation Checklist; and
 - 2C – Student – Led School Watching and Hazard Mapping.

Opening Ceremonies will begin at 3:30 P. M. of the same day.

5. For information and guidance.