



Republic of the Philippines  
Department of Education  
Region IX, Zamboanga Peninsula  
SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE  
Dipolog City 7100




Division Memorandum  
No. 064 s. 2016

BY: \_\_\_\_\_  
NAME/SIGNATURE

DATE: FEB 2016

TO : Assistant Schools Division Superintendent  
Chiefs, CID and SGOD  
Public Schools District Supervisors  
School Heads/Principals  
Public School Teachers  
All Others Concerned

FROM :   
NATIVIDAD P. BAYUBAY, CESO VI  
Officer-In-Charge  
Office of the Schools Division Superintendent

SUBJECT : SUPERINTENDENT'S AWARD OF EXCELLENCE

DATE : February 11, 2016

1. The Office of the Schools Division Superintendent in its continued effort to address the need to institutionalizing a mechanism that will render due recognition for every excellent and noteworthy achievement and performance in various fields (arts, academics, music, leadership, etc.) bringing honor and prestige to the Schools Division of Zamboanga del Norte, hereby presented the *Superintendent's Award of Excellence*.
2. The Superintendent's Award of Excellence, the highest and most prestigious award of the schools division, can be enjoyed by an individual (pupil, student, teacher, principal, etc.), a group or organization (inside or outside DepEd) which exhibited exemplary achievements that have contributed significantly in bringing about positive changes in the community.
3. Aside from the complete list of categories which potential applicants will be considered in – *Academics, Arts, Music, Journalism, Athletics, Innovation, Leadership, Research, Best Practice, Customer Service and Special Programs*, the Superintendent's Award of Excellence will likewise be conferred to the winners of the *Annual Search* for the *Outstanding Employees* of the Schools Division of Zamboanga del Norte as categorized hereunder:

**I. ELEMENTARY (and kindergarten)**

- A. Kindergarten; K. Principal I;
- B. Teacher I; L. Principal II;
- C. Teacher II; M. Principal III; and
- D. Teacher III; N. Principal IV.
- E. Master Teacher I;
- F. Master Teacher II;
- G. Head Teacher I;
- H. Head Teacher II;
- I. Head Teacher III;
- J. Head Teacher IV;

**II. SECONDARY**

- A. English; K. Guidance Counselor;
- B. Math; L. Principal I;
- C. Science; M. Principal II;
- D. Filipino; N. Principal III; and
- E. Araling Panlipunan; O. Principal IV
- F. MAPEH;
- G. Technology and Livelihood Education;
- H. Values Education
- I. Master Teacher I;
- J. Master Teacher II;

**III. SPECIAL EDUCATION**

- A. Children with Autism;
- B. Children with Learning Disability;
- C. Children with Visual Impairment;
- D. Children with Intellectual Disability;
- E. Children with Hearing Impairment; and
- F. Fast Learner Children.

**IV. SPECIAL PROGRAMS, etc.**

- A. BSP/GSP Coordinators (school, district and division levels);
- B. Brigada Eskwela Coordinators (school and district);
- C. PTA Coordinators (school and district);
- D. SSG/SPG Coordinators (school and district); and
- E. PTA, SSG and SPG Presidents (school and district).

4. Admission of duly-accomplished application forms and applicant's portfolio shall commence on July 1, 2016 and shall conclude on August 15, 2016. Assessment as to the completeness of the documents and/or submission of other supporting artifacts shall be made and/or entertained only until August 30, 2016.
5. Applications shall go through the District Office for which the concerned Public Schools District Supervisor (PSDS) will indorse the same to the Schools Division Superintendent. It is expected that PSDSs have made initial evaluation of the applications prior to issuing the indorsement.
6. The Social Mobilization and Networking Section will act as the depository and secretariat in the conduct of the screening, scoring and/or ranking of the applicants.
7. The First Awarding Ceremonies will be held on the first week of October 2016 in time of the World Teachers' Day celebration.
8. Application forms and guidelines are available in the district offices and at the schools division website [www.depedzn.net](http://www.depedzn.net).
9. For information, guidance and compliance.