



DEPARTMENT OF EDUCATION
DIVISION OF ZAMBO DEL NORTE
DIPOLOG CITY 7100

Republic of the Philippines
Department of Education
Zamboanga Peninsula, Region IX
SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE
Dipolog City 7100

RELEASED

28 JAN

BY: [Signature] DATE: _____

Division Memorandum
No. 04 s. 2016

To : Assistant Schools Division Superintendent
Chiefs, SGOD and CID
Administrative Officer V
Public Schools District Supervisors
School Heads/Principals

From : [Signature]
NATIVIDAD P. BAYUBAY, CESO VI
Officer-In-Charge
Office of the Schools Division Superintendent

Subject : **DIVISION MANAGEMENT COMMITTEE CONFERENCE**

Date : January 28, 2016

1. The Schools Division of Zamboanga del Norte in its continued effort to harmonizing and establishing feedback and evaluation mechanisms on the implementation of all the division policies and issuances, hereby announced the conduct of the Division Management Committee Conference on the following schedules:
 - a. February 3, 2015 – 1st Congressional District – Polanco National High School, Polanco, ZN;
 - b. February 4, 2016 – 2nd Congressional District – Manukan National High School, Manukan, ZN; and
 - c. February 5, 2016 – 3rd Congressional District – Kipit Agro-Fishery High School, Kipit, Labason, ZN.
2. Foods and snacks will be provided for by the schools division. Meanwhile, travel and incidental expenses of all concerned shall be charged against respective school MOOE/local funds.
3. Attendance is compulsory.
4. For guidance.