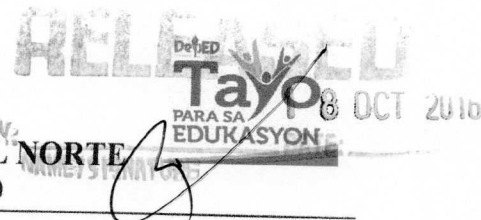




Republic of the Philippines
DEPARTMENT OF EDUCATION
Region IX, Zamboanga Peninsula
SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE
Capitol Drive, Estaka, Dipolog City 7100



DIVISION MEMORANDUM

No. 399 S. 2016

To : Public Schools District Supervisors
School Heads/Principals, Elementary and High School Departments
School Partnership Focal Persons
All Others Concerned

From : **NATIVIDAD P. BAYUBAY, CESO VI**
Officer In- Charge
Office of the Schools Division Superintendent

Subject: **CORRIGENDUM AND ADDENDUM TO DIVISION MEMORANDUM
No. 390 s. 2016 (One-Day Mobile Capacity Building and
Updating on Adopt-A-School Partnership Focal Persons and
School Heads/Principals)**

1. Attention is invited to the information in bold texts, for the correction and changes of schedule;

<i>Batch/ Clustered Districts</i>	<i>Venue</i>	<i>Date</i>
1. Sergio Osmena I & II, Polanco I & II	Polanco Central School	October 17, 2016
2. Manukan I & II, Ponot, Sindangan North	Ponot Central School	October 20, 2016
3. Sindangan Central, Sindangan South, Siayan	Sindangan National High School	October 21, 2016
4. Pinan, Mutia, La Libertad, Sibutad, Rizal	Pinan Central School	November 8, 2016
5. Katipunan I & II, Roxas I & II	Roxas Central School	November 10, 2016
6. Liloy I & II, Tampilisan & Kalawit	Baybay Central School	November 11, 2016
7. Bacungan, Godod, Salug I & II	Salug Central School	November 14, 2016
8. Labason, Gutalac I & II	Gutalac Central School	November 15, 2016

9. Baliguian, Siocon, Sirawai	Siocon Central School	November 16, 2016
10. Sibuco District	Malayal Central Elementary School	November 4, 2016
11. All Senior High School	Sindangan National Agricultural School	November 18, 2016

2. Per school is expected to bring laptop, USB, and the data on school properties and resources for the workshop.
3. The host school is expected to provide the venue, the chairs and tables, projector and its wide screen, for said training.
4. Unless the host school and district could source out for the provision of snacks, participants are advised to bring own provision of snacks and food for lunch.
5. Attached hereto is the copy of the Programme for guidance of all concerned.

Widest dissemination of this Memorandum is desired.

**MOBILE CAPACITY BUILDING AND UPDATING ON ADOPT-A-SCHOOL
PROGRAM FOR SCHOOL PARTNERSHIP FOCAL PERSONS (*PROPERTY
CUSTODIANS/ SUPPLY OFFICERS*) AND SCHOOL HEADS/ PRINCIPALS**

October 17 - November 15 , 2016

PROGRAMME

Registration Time : 7:30 -8:00 AM

National Anthem :

Opening Prayer :

Regional and Provincial Hymns

Welcome Address :

Principal of the Host School

Setting and Levelling of Expectations:

WILSON H. INDING

Senior Education Program Specialist, SOCMOB

INPUT 1: **Updates on DepEd Programs;**
Senior High School, Adopt-A-School
(Brigada Eskwela Program) :

DR. ARCELITA ZAMORAS, EPS
Education Program Supervisor, SGOD

INPUT 2: **Partnership Building Process :**

JESSIE E. ELACAN
Education Program Specialist II/ Special Events Coord.

Message :

NATIVIDAD P. BAYUBAY, CESO VI
Schools Division Superintendent

INPUT 3: **Guidelines for Accepting Donations
And Processing Applications for the
Availment of Tax Incentives:**

WILSON H. INDING
Senior Education Program Specialist, SOCMOB

INPUT 4: **Presentation and Filling Out of the
Revised Templates of Reporting
Resources Generated Private Sector
Partnership :**

DR. ARCELITA ZAMORAS, EPS
Education Program Supervisor, SGOD

INPUT 5 : **Discussion on Needs Assessment Tools:**

WILSON H. INDING
Senior Education Program Specialist, SOCMOB

*** WORKSHOP PROPER (1- 2 HRS)**

* Presentation and Submission of Output

* Impressions

Closing Remarks :

PSDS from the Host District

Giving of Certificates

* Closing Prayer