



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region IX, Zamboanga Peninsula
SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE
Capitol Drive, Estaka, Dipolog City 7100

DepED
Tayo
PARA SA
EDUKASYON

RELEASED

DIVISION MEMORANDUM
No. 395 S. 2016

BY: _____
NAME / SIGNATURE

DATE: 06 OCT 2016

To : Public Schools District Supervisors
School Heads/Principals, Elementary and HS Departments
All Others Concerned

From : **NATIVIDAD *fb* BAYUBAY, CESO VI**
Officer In- Charge
Office of the Schools Division Superintendent

Subject: **Instructions to Pursuing Partnership with
Philippine Toy Library**

Date : *October 6, 2016*

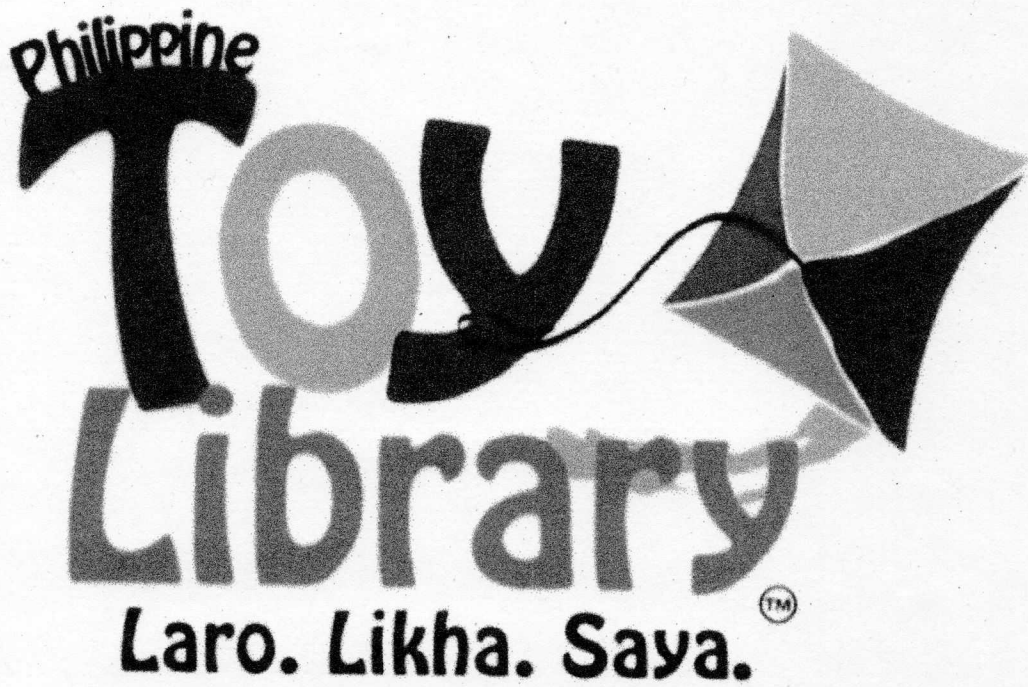
1. This Office enjoins schools, *especially the central schools and all other schools with available room within which a toy library may be set-up*, to seriously pursue partnership with the **Philippine Toy Library**. The goal is secure the provisions for manipulative and fun learning by setting up a toy library in our schools.
2. To apply therefor, concerned principals and school heads are instructed to access and fill up the application form in this link :
<http://goo.gl/forms/FAeyum04nvGJHAuq1>
3. *Attached hereto is the template of the online application form, for your reference and hard copy.* ICT teachers are instructed to take active part in the filling up and in the transmission of answers together with the scanned documents required thereof.
4. To reinforce the online application, this Office likewise requires concerned applicants to submit the hard documents through the Division Social Mobilization and Networking Unit not later than **October 21, 2016**. The Office shall thereafter submit these applications in bunch to the concerned entity.
5. **For more information or query relative to this partnership endeavor, please see or direct your call or text to SEPS Wilson H. Inding, thru this # 0998-262-2462.**

Widest and immediate dissemination of this Memorandum is desired

Philippine Toy Library Site Application Form

*Kinakailangan

Untitled section



I. PROFILE OF APPLYING ORGANIZATION: *

Name of Requesting Organization

Iyong sagot

Complete Address of the Requesting Organization *

Iyong sagot

Contact Details: Telephone and/or Fax Number(s) (Please include area code) *

(e.g. 02-xxx-xxxx)

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Contact Details: Mobile Number(s) *

(e.g. 09xx-xxxx-xxxx)

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Contact Details: E-Mail Address *

(eMail Address)

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Existing Program(s) and/or Available Service(s) of the Organization in relation to children. *

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Accrediting Agencies or Organizations

(Is your organization accredited by a governing body? Cite institution if applicable)

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II. PROPOSED PTL SITE: *

Name of Proposed Site where PTL will be set up (School, Barangay, Center, etc.)

Iyong sagot

Official Mailing Address of the proposed site (if different from office of requesting entity) *

(Please include Zip Code)

Iyong sagot

Location / Address

(Google Map Link if possible)

Iyong sagot *

Dimensions of the Proposed Area for the PTL Site *

(in meters)

Iyong sagot

Official Head and Designation of Person in-charge of day-to-day running of the PTL site (if different from the person requesting the PTL) *

(Complete Name and Position)

Iyong sagot

Details of the Beneficiaries: Profile *

(Who are the beneficiaries of the proposed Toy Library? What is their profile?)

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Details of Beneficiaries: Age *

(What is their age group?)

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Details of Beneficiaries: Number of Kids *

(How many kids will more or less benefit from the proposed Toy Library?)

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Photos

(email to info@toylibraryph.com the ff. 1) photo of the room, 2) photo of the specific area where the Toy Library will be set up, 3) photo of the PTL beneficiaries 4) general photo of the outside area of the room)

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How can setting up a Toy Library be of great impact to your community / beneficiaries? *

(Brief Description / Rationale / Concept of the Proposed PTL Project in the Community)

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III. CONTACT INFORMATION *

Name of Applicant

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Role / Position of the applicant filling up the form in the Organization *

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Position / Relationship to the Organization of the Proposed PTL Site *

(sometimes the person filling up this application form is NOT from the organization who will receive the PTL)

Iyong sagot

V. FOR OUR IMPROVEMENT *

How did you learn / hear about PTL?

Iyong sagot

IV. SUPPORTING DOCUMENTS *

Please submit any of the following documents you have or will be able to secure. Please cite one from the list below. You may either 1) Scan the document and email to info@toylibraryph.com OR 2) Mail to: Philippine Toy Library, # 56 Esteban Abada Street, Loyola Heights, Quezon City, Philippines 1108

- SEC Registration
- DSWD Registration
- Barangay Permit OR Mayor's Permit
- Iba pa:

Recommendations or suggestions you may want to share with PTL to improve the application process

Iyong sagot

BUMALIK

SUBMIT

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