



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region IX, Zamboanga Peninsula
Schools Division of Zamboanga Del Norte
Capitol Drive, Dipolog City

DEPARTMENT OF EDUCATION
DIVISION OF ZAMBOANGA DEL NORTE
7100

RELEASED

25 JAN 2016

BY: _____
NAME / SIGNATURE
DATE: _____

DIVISION MEMORANDUM

No. 038 s. 2016

To: **ALL PERSONNEL CONCERNED**

From: **NATIVIDAD P. BAYUBAY, CESO VI**
Officer In-Charge
Office of the Schools Division Superintendent

Subject: **"TRAINING OF THE SCHOOLS DIVISION SELECTION COMMITTEE FOR THE HIRING OF SENIOR HIGH SCHOOL TEACHERS FOR SY 2016-2017"**

Date: **January 12, 2016**

1. In reference to an unnumbered DepEd Memorandum dated January 8, 2016, there will be a "Training of the Schools Division Selection Committee for the Hiring of Senior High School Teachers for SY 2016-2017" on February 9-10, 2016, at Davao City.
2. The **General objectives** of this training are indicated below. At the end of the training, the participants will be able
 - to assess the right candidates for the right positions within the Department;
 - to give recommendations to the final approving parties within the Agency.

The specific Objectives are as follows:

- Understand and appreciate the recruitment and selection process for the hiring of Senior High School Teachers;
 - Understand and appreciate the roles and competencies of Schools Division Selection Committee;
 - Identify the key concepts of Behavioral Event Interviewing;
 - Demonstrate effective interviewing skills;
 - Calibrate and make recommendations in identifying the right candidates for the vacancy.
3. The participants to this conference are the following:

Lourma I. Poculan – ASDS	Juliet J. Velasco – EPS, Ar. Pan.
Helen E. Tangon – AO V	Anita R. Subebe – EPS, Filipino
Heidi D. Salac - AO IV/Personnel	Ejellie B. Gania – Principal SHS-JRMSU (Stakeholder's Representative)
Arcelita B. Zamoras – EPS, SGOD	Gerardo Montilla, Jr. – Principal IV
Carina C. Piamonte – SEPS, SMM&E	Violeta S. Patangan – Master Teacher I
Ismael K. Yusoph – EPS, Mathematics	Giparel B. Elumba – Planning Officer II
Fe G. Jebone – EPS, English	
 4. Funds to cover expenses for food and accommodation and materials shall be charged against **OSEC funds** while travel and other incidental expenses of participants shall be charged against **Local Funds** subject to the usual accounting and auditing rules and regulations.
 5. For guidance and strict compliance.