



Republic of the Philippines
Department of Education
Region IX, Zamboanga Peninsula
SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE
Dipolog City 7100




RELEASED

Division Memorandum
No. 348, s. 2016

05 SEP 2016

To : Public Schools District Supervisors
Elementary and Secondary School Heads
Elementary and Secondary Schools Teaching and Non-Teaching Staffs
All Others Concerned

From : 
NATIVIDAD P. BAYUBAY, CESO VI
Officer-In-Charge
Office of the Schools Division Superintendent

Subject : **COMPOSITION OF THE SUPERINTENDENT'S AWARD OF EXCELLENCE SCREENING AND SELECTION, AND SECRETARIAT COMMITTEES**

Date : 05 September 2016

1. To ensure proper, fair, honest and appropriate appreciation and/or scoring of the applicants' pertinent and/or supporting documents as they vie to become the *First Ever Recipients* of the *Superintendent's Award of Excellence*, this Office hereby directed the organization of the subject which shall be composed by the following:

A. Screening and Selection Committee

Lourma I. Poculan, OIC, Office of the Assistant Schools Division Superintendent;
Lilia E. Abello, Chief, Curriculum and Implementation Division;
Arcelita B. Zamoras, EPS, School Governance and Operations Division; and
Juliet J. Velasco, EPS, Curriculum and Implementation Division.

B. Secretariat Committee

Robert I. Poculan, SEPS, School Governance and Operations Division
Jessie E. Elacan, EPS II, School Governance and Operations Division

- As expected, the aforementioned committees shall convene to conduct thorough assessment and deliberation of each applicant's pertinent papers so to ensure coming up with a well-deserved list of recipients for recommendation to and validation of the Office of the Schools Division Superintendent.
- Should there be further inquiries, please speak with any of the committee member.
- For information and guidance.