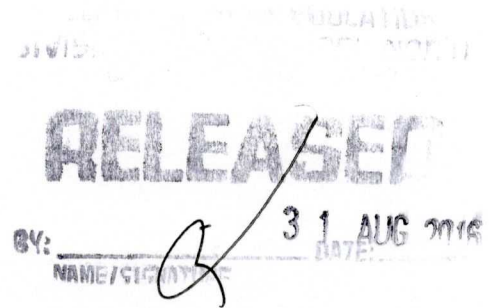





Republic of the Philippines
DEPARTMENT OF EDUCATION
Zamboanga Peninsula, Region IX
DIVISION OF ZAMBOANGA DEL NORTE
Dipolog City 7100



MEMORANDUM
No. 341, s. 2016

TO: The Schools District Supervisors
Principals, School Heads and Teachers (Elem. & Secondary)
LR Committee and Quality Assurance Team

FROM:  **NATIVIDAD P. BAYUBAY, CESO VI**
Officer - In - Charge
Office of the Schools Division Superintendent

SUBJECT: **UPDATE ON THE LRMDs ON-LINE REGISTRATION/ACCOUNT**

DATE: August 26, 2016

1. This is in reference with the LRMDs Reorientation and Workshop conducted last summer of 2015 wherein teachers were able to access the LRMDs website using the link/sites (<http://121.58.236.66/lrmds/>) for on-line registration and (<http://lrmds.deped.gov.ph/>) for downloading and uploading of quality Learning Resource purposes.
2. With the recent updates during the Consultative Conference on the Development of Learning Materials conducted at Echo-Tech, Lahug, Cebu City this month (August, 2016), there is a change in the programming of the LR Portal the reason why the users could no longer login their account using the previous link/site.
3. In this regard, all PSDSs, School Principals and Teachers both Elementary and Secondary are hereby directed to register anew using the LRMDs website (<http://lrmds.deped.gov.ph/>) with the technical assistance of the LRMDs /ICT coordinator of the schools/districts the soonest possible time.
4. For some information regarding the on-line process of registration, a written instruction is hereby attached for perusal.
5. Immediate dissemination and compliance of this Memorandum is enjoined.

(Your previous account from the old registration link was saved by the portal and all you have to do is follow the steps below).

How to register anew in the official LRMDs portal:

- a. Go to the Official LRMDs Portal website. (<http://lrmds.deped.gov.ph/>)
- b. If you already have an existing account in the old Registration Link, just click the Log-in tab and type your Username. Click below the "Forgot your password? Click here to reset it" to reset your password.
- c. A "recaptcha Box" will appear saying "i'm not a robot", click on that box and a selection images will appear, check images according to instructions above then click "verify" tab to continue.
- d. A "green check mark" will appear on the box if you got it correct, now click "reset password" tab and finally another instruction will appear on how to reset your password in your personal email.
- e. If you don't have existing account. Click register and fill up all the needed information in that page/form, you need a deped email address for it, make sure to read the instructions well, and then click again the word register tab found at the bottom once you're done.
- d. A notification will appear that a message was sent to your personal email, open the LRMDs registration message on your email then activate your account.
- f. Once your account is being activated, you can now log-in to your account on the LRMDs portal and download varied learning materials.
- g. If you encounter technical problem upon registration, check your internet connection or you may ask assistance from your school ICT coordinator.