



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Zamboanga Peninsula, Region IX  
**SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE**  
Dipolog City 7100

RELEASED

02 AUG 2016

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**DIVISION MEMORANDUM**

No. 300 s. 2016

To: Public Schools District Supervisors  
Public Elementary School Heads  
School Health Personnel

From: *fx*  
**NATIVIDAD P. BAYUBAY, CESO VI**  
Officer-In-Charge *fx*  
Office of the Schools Division Superintendent

Subject: **URGENT DEMAND FOR THE SUBMISSION OF LIQUIDATION  
REPORTS OF SCHOOL-BASED FEEDING PROGRAM (SBFP)  
FUNDS SY 2015-2016**

Date: July 29, 2016

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1. This office urgently demands the submission of liquidation reports of the School-based Feeding Program (SBFP) Funds previously released to all recipient schools particularly on the first tranche intended for forty (40) days in SY 2015-2016 to cover 9,393 Severely Wasted (SW) and Wasted (W) learners within 120 days.
  2. Failure to submit the said reports and documents would result to non-downloading of the future allocations in schools on SBFP and other cash advances. Moreover, any violation seen as stipulated in the operational guidelines in the utilization of the said funds shall be acted accordingly and subject to any disciplinary actions.
  3. For guidance and strict compliance.