



Republic of the Philippines
DEPARTMENT OF EDUCATION
 Region IX, Zamboanga Peninsula
SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE
 Dipolog City 7100

DEPARTMENT OF EDUCATION
 DIVISION OF ZAMBOANGA DEL NORTE

RELEASED

NAME / SIGNATURE

23 JUN 2016

DIVISION MEMORANDUM

NO. 224, s. 2016

TO : **All Public Schools District Supervisors
 School Heads, Public Elementary and Secondary Schools
 Elementary and Secondary Teachers
 This Division**

FROM : **NATIVIDAD P. BAYUBAY, CESO VI**
 Officer In-Charge *(Signature) - 6/23/16*
 Office of the Schools Division Superintendent

SUBJECT : **REVISED DEADLINES FOR THE 2016 PRINCIPAL'S TEST**

DATE : June 23, 2016

With reference to the DepEd Office Advisory OA- GO- 2016- GOA- 003 dated June 15, 2016, please be informed of the following changes on the conduct of the 2016 Principal's Test:

ORIGINAL	REVISED	
June 20, 2016	SAME	Step 1: Securing of the five (5) documents
May 16 to June 18	May 16 to July 2	Step 2: Online application and submission of requirements via email
June 20	July 4	Step 3: Submission of the list of eligible applicants from SDO personnel section to RO- QAD
June 20 to July 8	July 4 to July 15	Step 4: Validation and submission of the list of qualified applicants in the Regional Office to the National Technical Working Group (NTWG)
July 15, 2016	SAME	NTWG will announce the number of test takers per SDO and proceed for payment
July 8 to 29	July 18 to August 5	Step 5: a. Pay the Registration Fee- Php 500.00 b. Submit 2 pieces 2x2 ID Pictures with name tag (with signature of applicant at the back) to the SDO personnel
August 5	August 8	Step 6: SDO Personnel submit the 2 x 2 ID pictures to RO- QAD
July 30 to August 31	August 7 to August 31	Issuance of Official Receipt by the RO Cashier to the SDO (Official Receipt shall serve as the Examination Permit)
November 6, 2016	SAME	EXAMINATION DAY

It is further advised that all interested applicants will refer to **DepEd Memorandum No. 80, s. 2016 2016 Principal's Test** dated May 17, 2016 for instructions.

For information and guidance.