



Republic of the Philippines
DEPARTMENT OF EDUCATION
 Region IX, Zamboanga Peninsula
SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE
 Dipolog City

DEPARTMENT OF EDUCATION
 DIVISION OF ZAMBOANGA DEL NORTE
 DIPOLONG CITY

RELEASED

09 JUN 2016

NAME / SIGNATURE

DIVISION MEMORANDUM

No. 209, s. 2016

To: Public Schools District Supervisors
 School Heads / ALIVE Implementers
 District ALIVE Coordinators (DIACs)
 ALIVE Teachers

From: *ls*
NATIVIDAD P. BAYUBAY, CESO VI
 Officer-In-Charge
 Office of the Schools Division Superintendent

Subject: **OFFICE HOURS FOR MUSLIMS DURING THE MONTH OF
 RAMADHAN**

Date: June 8, 2016

1. Pursuant to DepEd Memorandum No. 87, series 2016 entitled, "Office Hours For Muslims During the Month of Ramadhan", the Division Office respects the rights of all Filipino Muslims to observe the Ramadhan by fasting from June 6, 2016 to July 5, 2016.
2. As mandated in the Memorandum, Filipino Muslims observing fasting are allowed to render services between 7:00 a.m. and 9:00 a.m., but not later than 9:00 a.m. until such time when they complete the eight working hours without a.m., noon or p.m. breaks which is equivalent to two hours daily during weekdays.
3. The difference of two hours is not counted as undertime by the Civil Service Commission (CSC) under Paragraph 2 of its Resolution No. 81-1277 dated November 13, 1981, pursuant to Sections 2 and 5 of Presidential Decree No. 291 dated September 12, 1973, as amended by Presidential Decree no. 322 dated October 26, 1973.
4. Widest and immediate dissemination of this memorandum to all concerned is hereby desired.



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region IX, Zamboanga Peninsula
SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE
Dipolog City

OFFICE OF THE SUPERINTENDENT
SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE
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Republic of the Philippines
Department of Education

30 MAY 2016

DepEd MEMORANDUM
No. **87**, s. 2016

OFFICE HOURS FOR MUSLIMS DURING THE MONTH OF RAMADAN

To: Undersecretaries
Assistant Secretaries
Bureau and Service Directors
Regional Directors
Schools Division Superintendents
All Others Concerned

1. The Department of Education (DepEd) respects the rights of all Filipino Muslims to observe the *Ramadan* by fasting from **June 6, 2016** to **July 5, 2016**.
2. Having adopted a *flexible time* for all its employees since 1998, this Department shall allow Filipino Muslims who are fasting while working, whether in the central office or in local/field offices nationwide, to start rendering their services **between 7:00 a.m. and 9:00 a.m., but not later than 9:00 a.m.** until such time when they complete the eight working hours without a.m., noon or p.m. breaks which is equivalent to two hours daily during weekdays. This is to ensure continuous, prompt and efficient delivery of public services in basic education.
3. In previous years, all Filipino Muslims who are working in local or national government offices outside the autonomous regions nationwide and who are fasting during the month of *Ramadan* have rendered their services from 8:00 a.m. to 12:00 noon and from 1:00 p.m. to 5:00 p.m. as their official time. However, the said official time was modified from 7:30 a.m. to 3:30 p.m. without noon break. The difference of two hours difference is not *counted as undertime* by the Civil Service Commission (CSC) under Paragraph 2 of its Resolution No. 81-1277 dated November 13, 1981, pursuant to Sections 2 and 5 of Presidential Decree No. 291 dated September 12, 1973, as amended by Presidential Decree No. 322 dated October 26, 1973.
4. Immediate dissemination of this Memorandum is desired.


BR. ARMIN A. LUISTRO FSC
Secretary

References:

DepEd Memorandum No. 66, s. 2015
Office Order dated April 4, 1998

To be indicated in the Perpetual Index under the following subjects:

CELEBRATIONS AND FESTIVALS
EMPLOYEE

OFFICIALS
STRAND: Legal and Legislative Affairs

Madel: Ramadan
0343-May 24, 2016