




Republic of the Philippines
DEPARTMENT OF EDUCATION
Zamboanga Peninsula, Region IX
SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE
Dipolog City 7100

RELEASED
07 JUN 2016
DATE: _____
NAME: _____

DIVISION MEMORANDUM

No. 190 s. 2016

To: The Education Program Supervisors
This Division

From: 
NATIVIDAD P. BAYUBAY, CESO VI
Officer-In-Charge
Office of the Schools Division Superintendent

Subject: **INSTITUTIONALIZATION OF A DIVISION TESTING PROGRAM**

Date: June 3, 2016

1. The Schools Division of Zamboanga del Norte is to institutionalize a functional Testing Program effective SY 2016-2017.
2. As an initial step, a Division Test-Item Bank has to be put in place for easy access on the suitable test items that will be used in assessing school academic performance.
3. Relative to this, all Education Program Supervisors are to lead in the preparation of the test items per grading period specific to his/her subject area of concern to be incorporated in the Division Test Item Bank.
4. These test items should be comparable to the questions that appear in the TGs and LMs (Kto12) for Grades I-V and Grades 7-10; and NAT-like for Grades VI and 11.
5. The test items per grading period/quarter should be supported with a table of specification, budget of work, and the list of learning competencies; and are to be appropriated based on the following: 60%- Easy, 30%- Average, and 10% - Difficult.

6. The total number of test items to be developed per grading period should exceed the actual test items given as a summative test per grade level by more than 10-20 test items in order not to limit the choices of test items during its utilization.
7. Each Education Program Supervisor is to organize a team per level (Elementary/Secondary) to assist in the development of these test items and in the encoding.
8. Submission of the test items per grading period in hard and electronic copies with the answer keys will commenced before the conduct of the first summative test. Attention: The CID Chief.
9. Expenses relative to the conduct of this activity including travel and other incidental expenses of the team members coming from the schools shall be chargeable to the Division Local Funds subject to the usual accounting and auditing rules and regulations.
9. Widest and immediate dissemination of this memorandum is desired.
10. For strict compliance.