



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Zamboanga Peninsula, Region IX  
Schools Division of Zamboanga del Norte  
Dipolog City 7100

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Division Memorandum  
No. **12**s. 2016

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From: **NATIVIDAD P. BAYUBAY, CESO VI**  
Officer-In-Charge  
Office of the Schools Division Superintendent

Subject: **Workshop on the Construction of Self-Instructional Materials (SIM) and Modules for Kindergarten Teachers**

Date: April 5, 2016

To further enhance kindergarten teachers' teaching competencies and skills, re-energizing their self-esteem thru a mechanism like providing them with comprehensive teaching instructional materials and modules making their teaching easier and more meaningful, a **Workshop on the Construction of Self-Instructional Materials (SIM) and Modules for Kindergarten Teachers** is to be conducted on April 13 – 15, 2016 at the conference hall of this office.

The above listed addressee or names are the chosen few participants for this said activity. Hence, they are advised to bring with them story books, rhymes, poems, games, etc. that will suit to the kindergarten level of interest and learning needs.

Participation to this workshop will be on **Official Business** of whom participants are entitled of the P800.00 per diem plus transportation expenses which are chargeable against their **School MOOE or other School Funds** subject to the usual accounting and auditing rules and regulations.

For compliance, guidance and information.