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Republic of the Philippines
DEPARTMENT OF EDUCATION
Region IX, Zamboanga Peninsula
DIVISION OF ZAMBOANGA DEL NORTE
Estaka, Dipolog City

DIVISION MEMORANDUM
No. 332, s. 2015

TO : **ALL District Supervisors / Sec. School Principals**
Province of Zamboanga del Norte

Attention : **All District Supply Custodians/ Sec. Supply Custodians**
Province of Zamboanga del Norte

FROM : **NATIVIDAD P. BAYUBAY, CESO VI**
The Schools Division Superintendent
Dipolog City

DATE : November 04, 2015

SUBJECT : **Submission of Annual Procurement Plan (APP) base on your respective district Project Procurement Management Plan (PPMP) for CY 2016 on or before November 30, 2015.**

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Submit your respective Annual Procurement Plan base on your district Project Procurement Management Plan for Calendar Year 2016 address to the **Supply Officer, Division Office, Dipolog City** on or before the above mentioned date. All reports will be consolidated and will be forwarded immediately to the DEPED Regional Office for inclusion to the over-all Department's request for annual funding at the Department of Budget and Management (DBM) for CY 2016. Late reports will not be accommodated.

Be guided accordingly.