



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region IX, Zamboanga Peninsula
DIVISION OF ZAMBOANGA DEL NORTE
Dipolog City

REGISTRATION
ZAMBOANGA DEL NORTE
7100
RELEASED

DATE: July 8, 2015

DIVISION MEMORANDUM

No. 135, s. 2015

To: Public Schools District Supervisors
School Heads / ALIVE Implementers
ALIVE Teachers

From: **NATIVIDAD P. BAYUBAY, CESO VI**
Officer-In-Charge
Office of the Schools Division Superintendent

Subject: Submission of ALIVE Reports.

Date: July 8, 2015

1. In line with the implementation of the Madrasah/Muslim Education Program (MEP), mandated through DepEd Order no. 51, s. 2004 and DepEd Order no.28 s.2015, you are hereby directed to submit the following reports listed hereunder for an updated record to the Division Office:

- A. Summary of ALIVE Enrolment S.Y. 2015 – 2016.
- B. School Report on ALIVE Classes (*see attached sample form*)
- C. Classroom Program/s of ALIVE Teacher/s. (*Include your first day of service*) and
- D. ALIVE Teachers Personal Data Sheet (Form 212)
- E. ALIVE Teachers Form 7 and DTR for the months of January, February and March, 2015.
- F. Endorsement Letter and Pertinent Papers of Qualified ALIVE teacher applicants for newly organized ALIVE implementing schools (DepEd Order No.28 s.2015)

Note : *Furnish soft and hard copy.
You can now claim your ALIVE Books (Grades I-VI), please bring a copy of your Summary of ALIVE Enrolment S.Y. 2015-2016 to the Supply Office.*

2. The above-mentioned reports are due to this office on or before July 20, 2015 or you may email your reports at yusophdauh79@yahoo.com. Hard copy of said reports may be submitted at the ALS-Division Office c/o Division ALIVE Coordinator Yusoph A. Dauh.
3. For guidance and strict compliance.



Republic of the Philippines
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SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE
Dipolog City, 7100

NAME OF SCHOOL

DISTRICT

SUMMARY OF ALIVE ENROLMENT
S.Y. 2015 – 2016

ALIVE LEVEL	MALE	FEMALE	TOTAL
I			
II			
III			
IV			
V			
VI			
SUMTOTAL			

Prepared by:

School Head

NOTED:

Public Schools District Supervisor



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 Dipolog City



IMPLEMENTATION OF PROGRAM FOR ELEMENTARY EDUCATION
MONTHLY PAYROLL WORKSHEET AND REPORT SERVICE
 FOR THE MONTH OF : _____

School ID	Division
School Name	Station
Barangay Address	Division/Station Code

Months	EMPLOYEE'S NAME	POSITION & STATUS	MONTHLY SALARY	PERA ACA	Absences/Undertime		Cause	Division Action	DEDUCTION		REMARKS
					Inclusive Dates	Number			BASIC	PERA	
TOTAL											

Submit in three (3) copies with CS Form 48.
 Prepared by: _____

APPROVED: _____

 School Head

NATIVIDAD P. BAYUBAY, CESO VI
 Officer-In-Charge
 Office of Schools Division Superintendent



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SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE

District

Name of School

Date	Activities	Remarks

Prepared by:

ALIVE Teacher

Verified and Certified Correct:

School Head